

## Wastewater Operator Trainee, Assistant Operator, or Operator Position

### South Central Wastewater Authority

South Central Wastewater Authority is seeking a Wastewater Treatment Operator. Position requires working rotating shifts including some weekends & holidays. Must have high school diploma or GED. Virginia licensed wastewater operator preferred but not required. Operator trainee does not require prior experience but must obtain Virginia Class IV Wastewater Operators License w/in eighteen months of employment.

Responsible for troubleshooting operation and maintenance problems; perform special tests, measurements, laboratory analysis, arithmetic and algebraic calculations and records data on standard log sheets and/or computerized spread sheets. Perform general maintenance, grounds keeping and housekeeping activities as assigned. Licensed operators may be responsible for assisting in training and guiding new plant operators in all phases of plant operations and may be designated the operator in responsible charge of the shift in the event of the absences of a Senior Operator. Pre-employment drug screen & random drug testing thereafter, DMV check, and criminal background check are required.

If interested, individuals should submit a letter of interest with application and resume electronically to [mwilkins@arwava.org](mailto:mwilkins@arwava.org) or deliver/mail to Melissa Wilkins, South Central Wastewater Authority, 900 Magazine Rd., Petersburg, Virginia 23803. Applications can be downloaded from our website, <https://www.scwwa.org>. For questions, please contact Mrs. Wilkins at (804) 720-4470.

## SOUTH CENTRAL WASTEWATER AUTHORITY

### Position Vacancy

- I. POSITION TITLES: OPERATOR TRAINEE, ASSISTANT OPERATOR (Class 4 and 3), and OPERATOR (Class 2 and 1)
- II. DEFINITION: Under general supervision is responsible for operating the Treatment Facility in a professional and safe manner, observing all plant policies and permit parameters during normal established work hours and during recall for any emergencies on off hour shifts.
- III. EXAMPLES OF DUTIES: Responsible for troubleshooting operation and maintenance problems both during normal assigned shifts and off hours recall; perform special tests, measurements, laboratory analysis, arithmetic and algebraic calculations and records data on standard log sheets and/or computerized spread sheets. Perform general maintenance, grounds keeping and housekeeping activities as assigned. Licensed operators may be responsible for assisting in training and guiding new plant operators in all phases of plant operations, and also may be designated the operator in responsible charge of the shift in the event of the absences of a Senior Operator.
- IV. QUALIFICATION STANDARD  
EDUCATION: Must have a high school diploma or equivalent GED certification.  
  
EXPERIENCE: Operators are automatically promoted to the next level upon successfully obtaining the specified Virginia Wastewater Operator's license for that position. If holding a certification from another state, must be able to obtain reciprocity through the state of Virginia for the above wastewater license pursuant to the Authority's Policy and Procedures. All positions above Operator Trainee are expected to have progressively increasing knowledge of both wastewater treatment in general, and SCWWA's facilities in particular. Operators hired at levels above Operator Trainee will still be required to undergo a probationary period and will be expected to demonstrate progressive understanding of SCWWA's facility.  
  
Operator Trainee: No prior experience in wastewater required. Must be able to obtain at least a class 4 operator's license through the State of Virginia within 18 months of employment.  
  
Assistant Operator: Possesses Class 4 or 3 Operator's License. A Class 3 license is required within 5 years of employment.  
  
Operator: Possesses Class 2 or 1 Operator's License.  
  
KNOWLEDGE, SKILLS AND ABILITIES: Must be able to communicate effectively in both verbal and written format. Must be able to perform mathematical calculations involving addition, subtraction, multiplication, division, percentages and ratios and solve basic algebraic equations. Must be able to follow technical instruction, procedures and schedules, and read technical drawings.
- V. WORKING CONDITIONS: Indoor/outdoor environment may be regularly hot, cold, and/or wet. Must be available to work rotating shifts overtime and/or unusual hours as necessary. Must be accessible by telephone to respond to emergencies as necessary. Work environment exposes employees to the handling of, with approved protection, hazardous materials. Work involves exposure to and handling of wastewater and/or wastewater products.
- VI. PHYSICAL REQUIREMENTS: Work requires ability to lift moderate loads (40 to 75 pounds). More than 50 percent of work involves walking, climbing, standing and/or bending. Work at times, will be located in an OSHA designated noise environment (more than 85 decibels). Must be medically certified to wear a self contained breathing apparatus. Employees must have the physical dexterity to accomplish the duties, in the manner noted, as referenced in this and the above sections.
- VII. OTHER: Medical certification of physical requirements may be required. All potential employees must pass a drug screen test and are subject to random drug testing thereafter. This position is subject to a police background investigation. Must possess a valid Virginia driver's license.