



900 Magazine Rd.
Petersburg, VA 23803
Office: (804) 861-0111
Fax: (804) 861-3254

SOUTH CENTRAL WASTEWATER AUTHORITY Board of Directors Meeting

DATE: November 20, 2025

TIME: 2:00 pm

LOCATION: **Appomattox River Water Authority**
Board Room, Administration Building
21300 Chesdin Road
S. Chesterfield, VA 23803

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes: Minutes of the Board Meeting held on September 18, 2025 (Exhibit A, pages 2 to 4)
3. Public Comment (Exhibit B, page 5)
4. Executive Director's Report:
 - Draft Annual Audit Presentation (Exhibit C, pages 6 to 8)
 - Nutrient Project Update (Exhibit D, pages 9 to 15)
 - Proposed 2025 Meeting Schedule (Exhibit E, page 16)
 - Status Report (Exhibit F, pages 17 to 19)
 - Financials (Exhibit G, pages 20 to 23)
5. Items from Counsel
 - Remote Participation Policy
6. Closed Meeting
7. Other items from Board Members/Staff Not on Agenda
8. Adjourn

EXHIBIT A

BOARD OF DIRECTORS MEETING
South Central Waste Water Authority
September 18, 2025, at 2:00 p.m.
Location: Appomattox River Water Authority
21300 Chesdin Rd. South Chesterfield, VA 23803

MEMBERS PRESENT:

Doug Smith, Chairman (Colonial Heights)
Kevin Massengill, Vice Chairman (Dinwiddie)
March Altman, (Petersburg)
Jeff Stoke, (Prince George)

STAFF PRESENT:

Robert B. Wilson, Executive Director (ARWA & SCWWA)
James C. Gordon, Asst. Executive Director (ARWA & SCWWA)
Kelley Kemp, (Sands Anderson PC)
Melissa Wilkins, Business Manager/FOIA (ARWA & SCWWA)
Tiffanee Rondini, Administrative Assistant (ARWA & SCWWA)

ALTERNATES PRESENT:

Frank Haltom, Secretary/Treasurer (Alternate, Prince George)
George Hayes, (Alternate, Chesterfield)

ABSENT:

Matt Rembold, (Alternate, Chesterfield)
Joseph Casey, (Chesterfield)
Eddie Pearson, (Alternate, Dinwiddie)

The SCWWA meeting was called to order by Mr. Smith, Chairman, at 3:27 p.m.

1. Call to Order/Roll Call

The roll was called:

Participating members at the table were:

Doug Smith	Present
Kevin Massengill	Present
George Hayes	Present
Frank Haltom	Present
March Altman	Present

2. Approval of Minutes: Minutes of the Regular Meeting of the Board on July 17, 2025

Upon a motion made by Mr. Massengill and seconded by Mr. Hayes, the following resolution was adopted:

RESOLVED, that the Minutes of the Regular Meeting of the Board on July 17, 2025, are hereby approved:

For: 5 Against: 0 Abstain: 0

3. Public Comment

There were no public comments.

4. Executive Director's Report:

- **Nutrient Reduction Project Update**

Mr. Gordon reported on the Nutrient Reduction Project updates since the last Board meeting.

- **Virginia Linen Services Permit Modification Request**

Mr. Gordon stated that Virginia Linen Service (VLS) has been an industry located within the City of Petersburg since 1934 and has been at its current location since 1969. The South Central Waste Water Authority (SCWWA) manages the Industrial Pretreatment Program (IPP) for the City of Petersburg as part of the Service Agreement. This includes issuing IPP permits, reviewing industry self-monitoring reports, performing inspections, and grabbing and testing field samples. On June 1, 2022, a draft permit was sent to

VLS. Industries have 30 days to review and comment on the draft permit. VLS provided comments requesting to remove the effluent flow meter requirement and to increase their allowable effluent pH from 11.5 to 12.0. SCWWA replied to VLS on June 8, 2022, stating, “the Authority maintains the need for continuous flow monitoring and monthly reporting of daily discharge totals as a continuation of it’s efforts to accurately and uniformly monitor all significant industrial discharges to the treatment works.” Regarding the pH request, SCWWA stated; “the current local limit range for pH of 5.5-11.5 is designed to protect the collection system and the Authority’s biological treatment process. An increase in the upper pH limit to 12 cannot be approved at this time.” The new permit, issued on July 18, 2022, includes the effluent flow meter requirement and maintains the upper pH limit of 11.5. The SCWWA received a letter from VLS dated May 19, 2025, stating that the effluent flow meter is now inoperable, and they would like to revisit removing this requirement from the IPP permit. SCWWA has been consistent with its reason for maintaining this effluent daily flow meter to track the impacts of the Significant Industrial Users (SIUs) on the treatment plant. VLS maintains that the flow meter was installed to calculate an evaporation credit, and the Authority included it in the permit upon discovering its installation. The Authority uses the flow metering to calculate mass loading and impact potentials on the conveyance system and treatment facility. Requiring flow metering is consistent with similar industries within the Authority’s IPP. Additionally, VLS's compliance history supports the maintenance of a flow meter on the effluent discharge.

Staff recommends that VLS’s request to remove their discharge flow meter be denied and that VLS be required to repair or install a new flow meter.

Upon a motion made by Mr. Massengill and seconded by Mr. Haltom, the following resolution was adopted:

RESOLVED, that the Board supports staff recommendation regarding Virginia Linen Service’s request to remove their discharge flow meter to be denied, Virginia Linen Service will be required to repair or install a new flow meter:

For: 5 Against: 0 Abstain: 0

Roll Call Vote:

Participating members at the table were:

Doug Smith	Aye
Kevin Massengill	Aye
George Hayes	Aye
Frank Haltom	Aye
March Altman	Aye

• **Status Report**

Mr. Gordon reviewed the status report included in the Board Package.

• **Financials**

Ms. Wilkins reported on the financials.

5. Items from Counsel

There were no items from counsel.

6. Closed Session

There were no closed sessions.

7. Other Items from Board Members/Staff Not on Agenda

Mr. Altman stated that there will not be an alternate access road constructed on Pocahontas Island. The area in which to build this road runs through a flood plain, and there is a limit on what can be done in that area. In addition to this matter, a DCR grant was approved to remove structures on the Roper site, and as a result, the area must be maintained as a green space for recreational use under this grant. The current road will be repaired after the completion of the upgrade project at SCWWA.

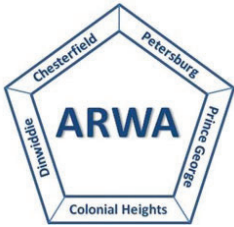
8. Adjourn

Mr. Smith stated that if there is no other business, he would entertain a motion to adjourn.

Upon a motion by Mr. Hayes and seconded by Mr. Haltom, the meeting was adjourned at 4:03 p.m.

MINUTES APPROVED BY:

Frank Haltom/Secretary/Treasurer



APPOMATTOX RIVER WATER AUTHORITY
21300 Chesdin Road
Petersburg, VA 23803



SOUTH CENTRAL WASTEWATER AUTHORITY
900 Magazine Road
Petersburg, VA 23803

GUIDELINES FOR PUBLIC COMMENT AT SCWWA/ARWA BOARD OF DIRECTORS MEETINGS

If you wish to address the SCWWA/ARWA Board of Directors during the time allocated for public comment, please raise your hand or stand when the Chairman asks for public comments.

Members of the public requesting to speak will be recognized during the specific time designated on the meeting agenda for "Public Comment Period." Each person will be allowed to speak for up to three minutes.

When two or more individuals are present from the same group, it is recommended that the group designate a spokesperson to present its comments to the Board and the designated speaker can ask other members of the group to be recognized by raising their hand or standing. Each spokesperson for a group will be allowed to speak for up to five minutes.

During the Public Comment Period, the Board will attempt to hear all members of the public who wish to speak on a subject, but it must be recognized that on rare occasion presentations may have to be limited because of time constraints. If a previous speaker has articulated your position, it is recommended that you not fully repeat the comments and instead advise the Board of your agreement. The time allocated for speakers at public hearings are the same as for regular Board meeting, although the Board can allow exceptions at its discretion.

Speakers should keep in mind that Board of Directors meetings are formal proceedings and all comments are recorded on tape. For that reason, speakers are requested to speak from the podium and wait to be recognized by the Chairman. In order to give all speakers proper respect and courtesy, the Board requests that speakers follow the following guidelines:

- Wait at your seat until recognized by the Chairman;
- Come forward and state your full name and address. If speaking for a group, state your organizational affiliation;
- Address your comments to the Board as a whole;
- State your position clearly and succinctly and give facts and data to support your position;
- Summarize your key points and provide the Board with a written statement or supporting rationale, when possible;
- If you represent a group, you may ask others at the meeting to be recognized by raising their hand or standing;
- Be respectful and civil in all interactions at Board meetings;
- The Board may ask speakers questions or seek clarification, but recognize that Board meetings are not a forum for public debate; Board Members will not recognize comments made from the audience and ask that members of the audience not interrupt the comments of speakers and remain silent while others are speaking so that other members in the audience can hear the speaker;
- The Board will have the opportunity to address public comments after the Public Comment Period has been closed;
- At the request of the Chairman, the Executive Director may address public comments after the session has been closed as well; and
- As appropriate, staff will research questions by the public and respond through a report back to the Board at the next regular meeting of the full Board. It is suggested that citizens who have questions for the Board or staff submit those questions in advance of the meeting to permit the opportunity for some research before the meeting.



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EXHIBIT C

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 20, 2025

SUBJECT: Draft FY25 Annual Audit

The draft Annual Financial Report for year ended June 30, 2025, was sent under separate cover to Incorporating Subdivision member representatives because of its digital file size.

Representatives from Robinson, Farmer, Cox Associates will be at the meeting to present the draft audit findings. Robinson, Farmer, Cox Associates is awaiting federal opinion for the SCWW A Annual Financial Statement.

During budget development, the South Central Wastewater Authority (SCWWA) estimates the annual flows originating from each Incorporating Subdivision using the average from the prior five years. The SCWWA uses these flow estimates to calculate a percentage of Operation and Maintenance Charges per Incorporating Subdivision for the upcoming budget. Per the Authority's Service Agreement, at the end of each fiscal year, the Authority shall provide to each Incorporating Subdivision a statement showing in respect of such Fiscal Year its calculation of the Incorporating Subdivision's actual share of total aggregate Operating and Maintenance Charges and the excess or deficit in the amount of Operating and Maintenance Charges actually paid by the Incorporating Subdivision during such Fiscal Year.

On July 9, 2025, the SCWWA distributed the 4th quarter flow summary for FY2025 (Attachment C-1) to the utility directors of each Incorporating Subdivision that shows the estimated and actual percentage of flows. The draft FY2025 financial report states that the additional amount due to incorporating subdivisions is \$451,188. This amount and the actual percentage of flows received from the Incorporated Subdivisions were used to calculate the annual true-up. Attachment C-2 details the draft true-up distribution for the Authority Incorporating Subdivisions.

Board Action Requested:

No action will be requested at this time.

ATTACHMENT C-1

South Central Wastewater Authority

Fiscal Year 24/25

Summary of Use (%)

	Dinwiddie	Prince George	Colonial Heights	Chesterfield	Petersburg	Total		Rainfall(Inches)
July	6.999%	2.836%	18.392%	5.929%	65.845%	100.000%	July	8.01
Aug	6.954%	3.079%	21.244%	6.422%	62.302%	100.000%	Aug	6.38
Sept	7.515%	2.418%	18.051%	6.379%	65.637%	100.000%	Sept	4.88
Oct	5.700%	2.149%	18.965%	4.878%	68.308%	100.000%	Oct	3.24
Nov	5.209%	2.596%	15.637%	6.376%	70.183%	100.000%	Nov	3.04
Dec	6.655%	1.807%	19.549%	5.212%	66.776%	100.000%	Dec	1.96
Jan	4.592%	1.941%	15.639%	4.781%	73.047%	100.000%	Jan	3.13
Feb	7.915%	2.208%	20.761%	6.899%	62.217%	100.000%	Feb	5.98
Mar	6.801%	2.203%	15.423%	5.981%	69.591%	100.000%	Mar	4.64
Apr	6.082%	1.778%	16.744%	6.344%	69.052%	100.000%	Apr	3.93
May	4.562%	1.608%	14.420%	5.202%	74.208%	100.000%	May	7.19
June	6.754%	1.819%	18.432%	5.553%	67.441%	100.000%	June	3.28
							TOTAL	55.66

Budget

Projection	7.857%	4.635%	18.025%	8.332%	61.150%	100.000%
1st Quarter	7.156%	2.772%	19.150%	6.228%	64.694%	100.000%
2nd Quarter	5.860%	2.170%	18.183%	5.420%	68.367%	100.000%
3rd Quarter	6.517%	2.127%	17.286%	5.933%	68.138%	100.000%
4th Quarter	5.695%	1.725%	16.332%	5.700%	70.548%	100.000%
Year to Date	6.261%	2.153%	17.595%	5.810%	68.182%	100.000%
Budget Adj.	-1.597%	-2.483%	-0.430%	-2.522%	7.032%	

Subtotals (gallons)

	Dinwiddie	Prince George	Colonial Heights	Chesterfield	Petersburg	Total
1st Qtr	83,442,940	32,318,560	223,297,120	72,627,000	754,374,962	1,166,060,582
2nd Quarter	74,500,786	27,589,560	231,150,669	68,897,000	869,118,317	1,271,256,332
3rd Quarter	100,934,746	32,935,670	267,702,994	91,879,000	1,055,251,625	1,548,704,035
4th Quarter	93,868,571	28,440,790	269,203,550	93,950,000	1,162,855,677	1,648,318,588

ATTACHMENT C-2

SOUTH CENTRAL WASTEWATER AUTHORITY

FY 2025 Budget

BUDGET ADJUSTMENT

Operations and Maintenance, Equipment Repair and Replacement Funds and Debt Service billing per July 2, 1996 Service Agreement

Operation and Maintenance, Section 10, Para. 2

	Budget:					7,339,437.17 (B)
Community	<u>Petersburg</u>	<u>Colonial Heights</u>	<u>Chesterfield</u>	<u>Prince George</u>	<u>Dinwiddie</u>	
% O&M Budget	(B) 61.150%	(B) 18.025%	(B) 8.332%	(B) 4.635%	(B) 7.857%	1.000000
O&M Amount Billed Off % Above	(A) 4,488,081.23 (A)	1,322,941.48 (A)	611,506.35 (A)	340,214.00 (A)	576,694.11	7,339,437.17

	Actual:					✓ 6,888,249.03 451,188.14
Community	<u>Petersburg</u>	<u>Colonial Heights</u>	<u>Chesterfield</u>	<u>Prince George</u>	<u>Dinwiddie</u>	
% O&M Actual	✓ 68.182% ✓	17.595% ✓	5.810% ✓	2.153% ✓	6.261%	1.000000000000
O&M Amount Actually Due	4,696,540.08	1,211,977.99	400,204.67	148,276.19	431,250.10	6,888,249.03
						0
Option 1 (Arrear continue to be paid month thru August 2020)						
O&M SHORTFALL OWED/(REFUND DUE)	208,458.86	(110,963.49)	(211,301.68)	(191,937.81)	(145,444.01)	(451,188.14)
	ar	ap	ap	ap	ap	

- ✓ agrees with OL-04b, recomputed by auditor
- (B) agrees to approved budget
- ✓ agrees to computation spreadsheet "EXPENSES"
- (A) agrees with following tab "locality revenue collected"



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EXHIBIT D

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 20, 2025

SUBJECT: Nutrient Reduction Project Update

The following tasks have been performed since the last board meeting:

- Project Funding
 - SCWWA has submitted requisition #4 for ENRCPP-06 (City of Petersburg ARPA Grant) for the close out amount of \$142,871.88. Petersburg has been invoiced for the close out amount.

DEQ completed an onsite inspection of the project at part of the closeout. Typically, once >90% of the funds are paid out, DEQ will perform an inspection. DEQ visited the site on September 24th. Staff met with them and walked them around the site.
 - SCWWA submitted requisition #1 for the ENRCPP-05 (SCWWA ARPA Grant) for the remainder of invoices paid for work in July and August. The total requisition amount was \$7,075,670.31.

Some of the invoices included in requisition #1 included engineering. Since engineering is allowed in the agreement but the table did not show an allowance for engineering, DEQ advised SCWWA to request a modification of the grant agreement to change the table. No additional funds were included, but some of the construction funds were reallocated to engineering.
 - SCWWA continues to pay contractor invoices with the Capital Reserve Account.
 - Staff and Chris Pomeroy (AquaLaw) met with DEQ on October 27th to discuss the amendment to WQIF Contract #: 440-S-20-03. SCWWA has provided additional information to assist DEQ with their review of the as-bid schedule of values. SCWWA was hoping to have the amendment completed by the end of the year, but based on the meeting it may be the beginning of next year before the amendment is completed.
- Phase 1 NRP Sludge Conditioning Building
 - Construction meetings were held on September 26, 2025, and October 29, 2025.
 - The temporary gravity belt thickeners (GBTs) and belt filter presses (BFPs) have been installed on the solids pad in bay 4 and are currently running solids based on parameters provided by operation's staff. Solids are meeting all requirements.

- The equipment in the solids building has been demolished and the contractor is now working on the outdoor conveyors, steel platform, and are cutting the interior concrete for rerouting lines.
- SCWWA has received all the owner furnished lime and sludge conveyance and blending equipment for Phase 1.

Per the contract modification, total liquidated damages (LDs) for this SBI equipment comes to \$254,000. The remaining balance with SBI is \$186,850. To date, SCWWA has not received any additional invoices from SBI for the lime and sludge conveyance and blending equipment.

Sherwood Logan (SBI regional sales representative) has been paid \$427,496 per the contract amendment for funds paid upfront to expedite the equipment.

During MEB's inspection, they noticed some supports for the equipment were missing. The engineer has reached out to Sherwood Logan to resolve this issue.

- SCWWA has requested an extended warranty on the new GBTs and BFPs. Alfa Laval will need to perform an inspection of the stored equipment prior to providing the extended warranty.
- Contractor expects to have the new solids conditioning facility operational in March 2026.

- Phase 2 NRP Electrical Feed and Distribution

- Construction meetings were held on September 26, 2025, and October 29, 2025.
- Concrete slabs for the new generators and electrical buildings 1 and 3 (EB1 and EB3)
- Precast buildings for EB1 and EB3 were delivered and constructed.
- Generators are expected to be delivered on December 4th and 5th. Due to the size of the deliveries, we will be requesting Petersburg to post Rolfe Street as no parking for these two days.

Due to the size of the vehicles hauling the generators, additional work will be needed to allow them the clearances needed to deliver the equipment onsite. SCWWA has requested MEB to place stone over the rail spur west of Sapony Street to allow the truck to swing out enough to make the turn onto Rolfe Street. The hauler will need to raise some powerlines to cross the island and they lower the truck to get under the bridge to deliver the generators.

Due to work schedules for another phase of the project, MEB sees December 4th and 5th as critical delivery dates.

- Staff continues to work with Dominion Energy to arrange for 2 new service connections. An email from Dominion Energy engineers was received October 24th with updated information on primary feed routes and manhole sizes. The route will also require 4 conduits instead of 2 to allow for a loop system per Dominion requirements.

Phase 3 NRP Lift Station, Filter Building, and Clarifiers rehabilitation

- Construction meetings were held on September 26, 2025, and October 29, 2025.
- The base slab and several walls for the disc filter building have been poured. MEB plans to have all the walls formed and poured by Thanksgiving.

- The intermediate pump station (IPS) has been excavated to subgrade level. There area where the influent line ties into the pump station has some stone that will need to be removed.
- Due to the stone, MEB may pour the slab in two phases. An RFI has been issued for details on a construction joint in this area.
- Phase 4 NRP Headworks and Primary Tank Improvements
 - Construction meetings were held on September 26, 2025, and October 29, 2025.
 - Work is being completed in the primary tank #1. The chain and flights are installed, and the scum walls are being repaired. Primary tank #1 is the last tank to be completed.
 - The grit tank repairs will begin once the primaries are complete. MEB has the structural beams onsite for the work.
 - MEB is scheduled to complete all phase 4 work in December.
- Phase 5 NRP North and South Tank
 - Construction meetings were held on September 26, 2025, and October 29, 2025.
 - Decant tanks have been demolished to provide for additional facility parking.
 - Utilities have been relocated around the field in preparation for the new South Tank. Additional utilities (drain line and scrubber airline south of the primary tanks) will need to be temporarily relocated.
 - MEB is scheduling to begin installing the shoring for the south tank in late November/early December.
 - Rudy Hawkins, MEB's electrical subcontractor, is providing a new 480V power source to the laboratory for the HVAC electrical required in phase 6. A panel has been released and the contractor is waiting for it to be delivered.
 - Rudy Hawkins is also providing a change order for relocating fiber conduits that conflict with the phase 6 main control building addition.
- Building Improvements – NRP Phase 6
 - Construction meetings were held on September 26, 2025, and October 29, 2025.
 - Temporary heat has been provided for the existing lab. The natural gas heat has been converted to propane and SCWWA has place a 500-gallon propane tank onsite for the temporary system.
 - Windows, doors, and HVAC ductwork have been installed in the laboratory addition.
 - The contractor is scheduled to complete the laboratory addition before Christmas. They would like to transition staff to the addition and begin work on renovating the existing lab in January 2026.
 - Approximately 40 -45% of the main control building footer has been poured. There are three duct banks in conflict with the footer for the addition. Two duct banks were abandoned in place and can be removed. One duct bank contains fiber connecting the main control building to our fiber ring and will need to be relocated.

- Attachment D-1 is the updated expenditure analysis for the NRP through October 31, 2025.

Board Action Requested:

No action requested.

ATTACHMENT D-1

Vendor	PO #	Orginal Amount	YTD Expenditures	Remaining
A&R Electric	5718	\$ 217,714.00	\$ 217,714.00	\$ -
A&R Electric	6105	\$ 67,050.00	\$ 67,050.00	\$ -
A&R Electric	6243	\$ 17,350.00	\$ 17,350.00	\$ -
A&R Electric	6301	\$ 18,000.00	\$ 14,000.00	\$ 4,000.00
Alfa Laval	5734	\$ 946,714.00	\$ 946,714.00	\$ -
Carter Machinery	6255	\$ 1,095,764.25	\$ -	\$ 1,095,764.25
EAT-N/Airline Hydraulics	5793	\$ 133,761.00	\$ 133,761.00	\$ -
Electric Power Systems	5947	\$ 3,600.00	\$ 2,400.00	\$ 1,200.00
Endress+Hauser	5679	\$ 3,037.77	\$ 3,037.77	\$ -
Endress+Hauser	5914	\$ 51,802.03	\$ 51,802.03	\$ -
Hazen & Sawyer	5376	\$ 3,316,735.00	\$ 3,304,369.00	\$ 12,366.00
Hazen & Sawyer	5845	\$ 656,420.46	\$ 656,420.46	\$ -
McGuireWoods Consulting	5906	\$ 20,000.00	\$ 20,000.00	\$ -
MEB General Contractors Phase 1	6193	\$ 10,195,345.06	\$ 4,066,968.84	\$ 6,128,376.22
MEB General Contractors Phase 2	6319	\$ 4,464,139.12	\$ 2,217,678.91	\$ 2,246,460.21
MEB General Contractors Phase 4	6383	\$ 2,120,399.41	\$ 1,737,761.94	\$ 382,637.47
MEB General Contractors Phase 3	6444	\$ 57,738,596.09	\$ 16,212,310.17	\$ 41,526,285.92
MEB General Contractors Phase 5	6464	\$ 99,011,349.00	\$ 6,365,533.67	\$ 92,645,815.33
Norman Compnay	6529	\$ 4,922,754.00	\$ 1,263,379.40	\$ 3,659,374.60
Schwing Bioset/Sherwood Logan	5723	\$ 1,023,910.00	\$ 837,060.00	\$ 186,850.00
Sherwood Logan	5725	\$ 83,683.00	\$ 83,683.00	\$ -
WW Associates	5975	\$ 3,650,000.00	\$ 1,803,155.00	\$ 1,846,845.00
WW Associates	5987	\$ 205,000.00	\$ 205,000.00	\$ -
WW Associates	5997	\$ 275,000.00	\$ 275,000.00	\$ -
WW Associates	6095	\$ 495,000.00	\$ 495,000.00	\$ -
WW Associates	6130	\$ 25,000.00	\$ 25,000.00	\$ -
WW Associates	6433	\$ 520,442.00	\$ 105,387.53	\$ 415,054.47
WW Associates	6478	\$ 7,875.00	\$ -	\$ 7,875.00
WW Associates	6570	\$ 50,000.00	\$ 50,000.00	\$ -
		\$ 191,336,441.19	\$ 41,127,536.72	\$ 150,208,904.47
Aqualaw PLC	Aqua	\$ -	\$ 34,376.00	\$ -
City of Petersburg	City	\$ -	\$ 2,250.00	\$ -
Comcast Cable	Cable	\$ -	\$ 2,194.64	\$ -
Hazen & Sawyer	Rebid	\$ -	\$ 179,241.68	\$ -
McGuireWoods	Legal	\$ -	\$ 82,284.30	\$ -
McGuireWoods Consulting	Legal	\$ -	\$ 5,789.98	\$ -
McGuireWoods	Contract	\$ -	\$ 60,859.23	\$ -
RLP Investments	Nutrient Purchase	\$ -	\$ 56,000.00	\$ -
WW Associates	ENR	\$ -	\$ 11,485.00	\$ -
WW Associates	WW Eng	\$ -	\$ 450.00	\$ -
Federal Processing Registry	Federal Processing Registry	\$ -	\$ 1,999.00	\$ -
Columbia Gas	Pipeline Relocation	\$ -	\$ 9,257.00	\$ -
		\$ -	\$ 446,186.83	\$ -
		\$ 191,336,441.19	\$ 41,573,723.55	\$ 150,208,904.47

Sum of Amount	Column Labels		
Row Labels	58000-1 · Nutrient Upgrade-Engineering	58000-2 · Nutrient Upgrade-Equipment	58000-3 · Nutrient Upgrade-Solids Handlin
Alfa Laval, Inc.		\$946,714.00	\$946,714.00
5734		\$142,007.10	\$142,007.10
5734		\$804,706.90	\$804,706.90
AQUALAW PLC	\$30,693.00	\$3,683.00	\$34,376.00
Aqua	\$17,874.50		\$17,874.50
Legal	\$11,739.00		\$11,739.00
General Services	\$1,079.50	\$3,683.00	\$4,762.50
City of Petersburg	\$2,250.00		\$2,250.00
City	\$2,250.00		\$2,250.00
Comcast Cable Communications		\$2,194.64	\$2,194.64
Cable		\$2,194.64	\$2,194.64
Electric Power Systems		\$2,400.00	\$2,400.00
5947		\$2,400.00	\$2,400.00
Endress+Hauser	\$3,037.77	\$51,802.03	\$54,839.80
5679	\$3,037.77		\$3,037.77
5914		\$51,802.03	\$51,802.03
Hazen & Sawyer	\$4,140,031.14		\$4,140,031.14
5376	\$3,304,369.00		\$3,304,369.00
5845	\$656,420.46		\$656,420.46
Rebid	\$179,241.68		\$179,241.68
McGuireWoods	\$140,762.13		\$140,762.13
Legal	\$76,866.75		\$76,866.75
Contract	\$63,895.38		\$63,895.38
McGuireWoods Consulting	\$25,789.98		\$25,789.98
5906	\$20,000.00		\$20,000.00
Legal	\$5,789.98		\$5,789.98
Schwing Bioset			\$409,564.00
5723			\$392,960.00
5723			\$16,604.00
Sherwood Logan		\$427,496.00	\$83,683.00
5725			\$83,683.00
Equipment		\$427,496.00	\$427,496.00
W W Associates	\$2,920,477.53	\$50,000.00	\$2,970,477.53
5975	\$521,875.00		\$521,875.00
ENR	\$11,485.00		\$11,485.00
WW Eng	\$450.00		\$450.00
5975	\$1,281,280.00		\$1,281,280.00
5997	\$233,750.00		\$233,750.00
5997	\$41,250.00		\$41,250.00

5987	\$171,000.00			\$171,000.00
6095	\$400,500.00			\$400,500.00
6130	\$25,000.00			\$25,000.00
6095	\$94,500.00			\$94,500.00
5987	\$34,000.00			\$34,000.00
6433	\$12,959.00			\$12,959.00
6433	\$70,460.69			\$70,460.69
6443	\$21,967.84			\$21,967.84
6570		\$50,000.00		\$50,000.00
A & R Electric, Inc.	\$67,050.00	\$249,064.00		\$316,114.00
6105	\$67,050.00			\$67,050.00
5718		\$127,825.00		\$127,825.00
6301		\$14,000.00		\$14,000.00
5718		\$89,889.00		\$89,889.00
6243		\$17,350.00		\$17,350.00
Airline Hydraulics		\$133,761.00		\$133,761.00
5793		\$143,711.00		\$143,711.00
5793		-\$9,950.00		-\$9,950.00
MEB General Contractors, Inc.		\$26,341,314.69	\$4,207,570.84	\$30,548,885.53
6193			\$3,281,483.25	\$3,281,483.25
6319		\$1,493,541.41	\$140,600.00	\$1,634,141.41
6193			\$785,487.59	\$785,487.59
6383		\$1,533,679.44		\$1,533,679.44
6319		\$583,537.50		\$583,537.50
6383		\$152,712.50		\$152,712.50
6444		\$1,806,567.50		\$1,806,567.50
6464		\$1,793,464.09		\$1,793,464.09
6464		\$4,572,069.58		\$4,572,069.58
6444		\$14,405,742.67		\$14,405,742.67
McGuireWoods	\$2,381.40			\$2,381.40
Legal	\$2,381.40			\$2,381.40
RLP Investments, LC	\$56,000.00			\$56,000.00
Nutrient Credit	\$56,000.00			\$56,000.00
Wilkins, Melissa (BOA)	\$1,999.00			\$1,999.00
Compliance	\$1,999.00			\$1,999.00
Norman Company, Inc.		\$1,263,379.40		\$1,263,379.40
6529		\$130,573.19		\$130,573.19
6529		\$1,132,806.21		\$1,132,806.21
Columbia Gas-Process	\$9,257.00			\$9,257.00
Site Preparation	\$9,257.00			\$9,257.00
Grand Total	\$7,399,728.95	\$29,471,808.76	\$4,700,817.84	\$41,572,355.55



900 Magazine Rd.
Petersburg, VA 23803
Office: (804) 861-0111
Fax: (804) 861-3254

EXHIBIT E

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 20, 2025

SUBJECT: Proposed Meeting Schedule for Calendar Year 2026

Staff is proposing the following calendar year 2026 meeting schedule:

January 15 th	Appomattox River Water Authority
March 19 th	Appomattox River Water Authority
May 21 st	Appomattox River Water Authority
July 16 th	Appomattox River Water Authority
September 17 th	Appomattox River Water Authority
November 19 th	Appomattox River Water Authority

Meetings will be scheduled for 2:00 pm at the stated plant location. The Appomattox River Water Authority is located at 21300 Chesdin Road, South Chesterfield, VA.

Board Action Requested:

Staff requests that the Board approve the proposed meeting schedule for regular scheduled meetings for calendar year 2026 as presented above.



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EXHIBIT F

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, P.E., Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 20, 2025

SUBJECT: Status Report

This report hits the highlights and does not cover the day-to-day maintenance or preventive maintenance summaries.

The following is an update for plant operations.

➤ General

- The next Board of Directors meeting is Thursday, January 15, 2025, at the Appomattox River Water Authority at 2:00 pm.

- Septage revenues were:

Month	Septage
September	\$14,385.00
October	\$12,515.00

- SCWWA's annual total nitrogen (TN) waste load allocation (WLA) is 350,239 lbs. TN discharged through October 2025 was 333,794 lbs. We have a contract with Chesterfield to purchase 50,000 credits to cover any WLA overage.
- SCWWA's annual total phosphorus (TP) WLA is 28,404 lbs. TP discharged through October 2025 was 21,380 lbs.
- The first quarter flow update was provided to all member utility directors.
- Old equipment was sold at Motley's auction. This equipment was first offered to member utilities per the SCWWA procurement policy.
- Operators and maintenance personnel who are medically clear to wear a respirator and are required to where one as part of their job, received quantitative and qualitative respirator training and fit testing.
- An authority contractor safety policy has been developed and is being reviewed by staff and the safety committee.
- The safety committee held a safety rodeo on October 9th.
- Staff has started to develop the FY26/27 budget and will schedule a meet with member utility directors in December.

➤ Operations

- Plant effluent met all permit requirements for September and October 2025.
- Average daily effluent flows were:

Month	Average Effluent Flow (mgd)	Total Monthly Precipitation (inches)
September	11.971	7.65
October	10.869	1.64

- Solids office was moved to pump building 5 during solids demolition and construction.
- Operators are going through additional weekly training. They are being asked questions on the O&M Manual and DMR spreadsheet calculations.
- Operators have increased the filtrate sampling and testing on the GBT and BFP. Synagro is running the temporary solids equipment, so SCWWA has increased monitoring.
- Operators maintained plant operation during the scheduled outages for plant maintenance and NRP construction work. SI-IT coordinated a main breaker swap so installed breaker could be test. There where partial outage for line relocations for primary sludge line, filtrate line, non-potable water (NPW) line, and potable water line.
- Trace Crews passed his Class III wastewater license certification exam.
- Michael Payne passed his Class II wastewater license certification exam.

➤ Maintenance

- Replaced both 6" outlet valves on the BFP feed pumps.
- All pressure monitoring Iso-rings have been replaced and programmed on all primary sludge pumps.
- Staff moved blower 1 motor to blower 3 position. Blower 3 motor failed and NRP contractor has asked to move the structural steel at blower 1 to blower 6 position in preparation for new blowers.
- All new primary tank equipment has been properly cataloged and set up in our inventory control and preventative maintenance systems.
- Obsolete equipment, parts, and scrap materials from the former solids processing building are being inventoried for scrap or sale.

➤ SI-IT

- Coordinated the main breaker swap and testing of the old breaker. The spare blower breaker is also being adjusted to the updated settings since the Reduced Voltage Autp Transformer (RVAT) was split.
- Supplies have been received to add the new truck scale to the fiber network. A new network enclosure was hung, network equipment configured and installed, and a new fiber pulled for the new truck scale. Maintenance staff will terminate the ends of the fiber for the network connection.
- Power packs for the PLC modules have been installed to hold the memory during power loss.
- New laptops and PCs are being setup and distributed.

➤ Laboratory/Industrial Pretreatment

- Success lab audit/inspection. No major issues found. Lab is waiting for final report from the Division of Consolidated Lab Services (DCLS).
- Virginia Linen Service informed SCWWA that a new meter has been ordered to replace the failed flow meter.
- Bimonthly biosolids samples collected.
- Inspections conducted at CFS landfill and Wal-Mart distribution center.
- Samples collected at Virginia Linen, Boar's Head, and Service Center Metals.

EXHIBIT G

South Central Wastewater Authority

For Month Ending October 31, 2025

Assets

Current Assets

Petty Cash	\$ 500
Wells Fargo Operating Account	\$ 7,777,192
Payments In-Transit To LGIP Fund	\$ (5,887,136)
Total Unrestricted Cash	\$ 1,890,556

Wells Fargo Reserve	\$ 3,916,414
LGIP-ERRF	\$ 2,710,468
LGIP_Capital Improvements Reserve	\$ 12,014,346
Total Restricted Cash	\$ 18,641,229

Total Checking/Savings	\$ 20,531,785
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Accounts Receivable	\$ 80,042
Additional Accounts Receivable	\$ -
Accounts Receivable-DEQ	\$ 286,801
Accounts Receivable-ARPA	\$ 60,828
Prepaid Expenses	\$ 68,276

Total Current Assets	\$ 21,027,732
-----------------------------	----------------------

Fixed Assets

Sewer System Plant	\$ 34,070,967
Equipment & Vehicles	\$ 2,701,062
Plant Machinery	\$ 7,734,125
Construction in Progress	\$ 24,486,849
Land	\$ 92,968
Accumulated Depreciation	\$ (32,460,437)

Total Fixed Assets	\$ 36,625,534
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Other Assets

Due from Member Localities	\$ 208,459
Inventory	\$ 808,343
Def Out Res-Post ER Pension Con	\$ 140,191
Deferred Outflows-GLI OPEB	\$ 23,375
Deferred Outflows-Pension related	\$ 250,154
Def Out Res-OPEB Assumptions	\$ 4,925
Def Out Res-OPEB Experience	\$ 70,498
Def Out Res-OPEB Contributions	\$ -
Right of Use Lease Assets	\$ 10,938
Accum amort-right of use lease	\$ (1,011)

Total Other Assets	\$ 1,515,873
---------------------------	---------------------

Total Assets

\$ 59,169,138

Liabilities & Equity

Current Liabilities

Accounts Payable	\$ 5,534,493
------------------	--------------

Total Current Liabilities		\$	5,534,493
Other Current Liabilities			
	Payroll Accruals	\$	410,582
	Health Ins-ARWA	\$	-
	Retainage Payable	\$	766,205
	Accrued interest-GASB87	\$	25
	Accrue for Nutrient Credit Purchases	\$	68,417
	Lease Liability-Current	\$	2,644
	Lease Liability- non-current	\$	7,189
	Refunds Due Member Localities	\$	659,647
Total Other Current Liabilities		\$	1,914,708
Long Term Liabilities			
	Net OPEB Obligation	\$	185,855
	Net OPEB Liability-GLI	\$	86,596
	Def Infl-OPEB-Chg of Assumption	\$	-
	Deferred Inflows-GLI OPEB	\$	22,749
	Def Inf-Chg in Ex and Act	\$	4,404
	Def Inf Res-Net Dif Pension Inv	\$	-
	Def Inf Res-Pens Chg Assumption	\$	-
	Def Inf Res-Pens Dif Proj/Act E	\$	177,476
	Net Pension Liability	\$	501,329
Total Long-Term Liabilities		\$	978,409
Total Liabilities		\$	8,427,610
Equity			
	Retained Earnings	\$	52,610,990
	Initial Locality Contribution Cap.	\$	14,166,822
	Net Income	\$	(16,036,284)
Total Equity		\$	50,741,528
Total Liabilities & Equity		\$	59,169,138

South Central Wastewater Authority
YTD Income Statement for the period ending October 31, 2025

Wastewater Rate Center

Revenues and Expenses Summary

<i>Budget</i>	<i>Budget</i>	<i>Actual</i>	<i>YTD Budget</i>	<i>Variance</i>
<i>FY 25/26</i>	<i>Year-to-Date</i>	<i>Year-to-Date</i>	<i>vs. Actual</i>	<i>Percentage</i>

Operating Budget vs. Actual

Revenues

Septage/Misc Revenue	\$ -	\$ -	\$ 50,910	\$ 50,910	#DIV/0!
O&M Revenue	\$ 7,743,874	\$ 2,581,291	\$ 2,581,291	\$ -	0.00%
Capital Improvements Reserve	\$ 1,250,000	\$ 416,667	\$ 416,667	\$ 0	0.00%
ER&RF Revenue	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total Operating Revenues	\$ 8,993,874	\$ 2,997,958	\$ 3,048,868	\$ 50,910	1.70%

Expenses

Personnel Cost	\$ 3,397,624	\$ 1,132,541	\$ 997,241	\$ (135,300)	-11.95%
Contractual/Professional Services	\$ 333,300	\$ 111,100	\$ 172,727	\$ 61,627	55.47%
Utilities	\$ 659,500	\$ 219,833	\$ 171,115	\$ (48,719)	-22.16%
Communication/Postage/Freight	\$ 40,200	\$ 13,400	\$ 14,359	\$ 959	7.16%
Office/Lab/Janitorial Supplies	\$ 87,500	\$ 29,167	\$ 19,448	\$ (9,719)	-33.32%
Insurance	\$ 75,000	\$ 25,000	\$ 89,051	\$ 64,051	256.20%
Lease/Rental Equipment	\$ 11,000	\$ 3,667	\$ 2,704	\$ (963)	-26.26%
Travel/Training/Dues	\$ 67,000	\$ 22,333	\$ 20,187	\$ (2,147)	-9.61%
Safety/Uniforms	\$ 54,000	\$ 18,000	\$ 15,243	\$ (2,757)	-15.32%
Chemicals/Sludge Disposal	\$ 1,745,000	\$ 581,667	\$ 435,385	\$ (146,282)	-25.15%
Repair/Maintenance Parts & Supplies/Purchases	\$ 583,000	\$ 194,333	\$ 110,354	\$ (83,979)	-43.21%
Total Operating Expenses	\$ 7,053,124	\$ 2,351,041	\$ 2,047,812	\$ (303,229)	-12.90%
Operating Suplus/(Deficit)	\$ 1,940,750	\$ 646,917	\$ 1,001,056	\$ 354,139	54.74%

Replacement Outlay Budget vs. Actual

Machinery & Equipment	\$ 82,000	\$ 27,333	\$ 5,331	\$ (22,002)	-80.50%
Instrumentation	\$ 30,000	\$ 10,000	\$ 9,857	\$ (143)	-1.43%
SCADA	\$ 96,000	\$ 32,000	\$ -	\$ (32,000)	-100.00%
Computer Equipment	\$ 5,500	\$ 1,833	\$ -	\$ (1,833)	-100.00%
Motor Vehicles	\$ 57,000	\$ 19,000	\$ 41,413	\$ 22,413	117.96%
Plant Equipment	\$ 150,000	\$ 50,000	\$ -	\$ (50,000)	-100.00%
Generator Radiator Installation	\$ 65,000	\$ 21,667	\$ -	\$ (21,667)	-100.00%
Total Replacement Outlay	\$ 485,500	\$ 161,833	\$ 56,601	\$ (105,232)	-65.03%

Nutrient Upgrade Budget vs. Actual

Nutrient Upgrade-Engineering	\$ -	\$ -	\$ 349,466	\$ 349,466	#DIV/0!
Nutrient Upgrade-Equipment	\$ -	\$ -	\$ 15,178,369	\$ 15,178,369	#DIV/0!
Nutrient Upgrade-Solids Handling	\$ -	\$ -	\$ 1,601,723	\$ 1,601,723	#DIV/0!

Other Income/Expense Budget vs. Actual

Depreciation Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Amortization Expense-ROU Asset	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Nutrient Credit Purchases (Expense)	\$ 205,250	\$ 68,417	\$ 68,417	\$ 0	0.00%
Nutrient Reduction	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Interest-Income	\$ -	\$ -	\$ 217,235	\$ 217,235	#DIV/0!
Loss On Investment	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Leases-GASB87 Interest	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Gain/Loss on Disposal	\$ -	\$ -	\$ -	\$ -	#DIV/0!
WQIF Reimbursement	\$ -	\$ -	\$ -	\$ -	#DIV/0!
ARPA Reimbursement	\$ -	\$ -	\$ -	\$ -	#DIV/0!

South Central Wastewater Authority
Executive Review
Cash and Debt Highlights
As of October 31, 2025

	Highlights: SCWWA Cash Positions				30-Jun-25	31-Oct-25	Change	Explanation	
	Unrestricted Cash & Investments:								
		Petty Cash			\$ 500.00	\$ 500.00	\$ -	On-Hand Petty Cash for incidental expenses	
		Wells Fargo Operating Account			\$ 7,953,399.05	\$ 7,777,191.66	\$ (176,207.39)	Financial Policy: All incoming O & M charges under service agreement	
		Wells Fargo Reserve Account			\$ 3,916,414.45	\$ 3,916,414.45	\$ -	Financial Policy: 50% of Authority's Annual O & M Budget	
		Payments In-Transit to LGIP Fund (Performed Quarterly)			\$ (4,393,496.51)	\$ (5,887,135.86)	\$ (1,493,639.35)	Incoming Septage Revenues + Transfers for NRP Vendor Payments	
	Restricted Cash and Investments:								
		LGIP-ERRF			\$ 2,710,467.97	\$ 2,710,467.97	\$ -	Resolution adopted by BOD, January 2018	
		LGIP-Capital Improvement Reserve			\$ 7,815,025.13	\$ 12,014,346.29	\$ 4,199,321.16	Resolution adopted by BOD, January 2018	
	Total Cash and Investments				\$ 18,002,310.09	\$ 20,531,784.51	\$ 2,529,474.42		