900 Magazine Rd.
Petersburg, VA 23803
Office: (804) 861-0111
Fax: (804) 861-3254

SOUTH CENTRAL WASTEWATER AUTHORITY
Board of Directors Meeting

DATE: November 19, 2026

TIME: 2:00 pm

LOCATION: **Appomattox River Water Authority**
Board Room, Administration Building
21300 Chesdin Road
S. Chesterfield, VA 23803

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes: Minutes of the Board Meeting held on September 17, 2026 (Exhibit A, pages 2 to 7)
3. Public Comment (Exhibit B, page 8)
4. Executive Director's Report:
    - DRAFT FY2025/2026 Financial Report year ending June 30, 2026 (Exhibit C, pages 11)
    - Nutrient Project Update (Exhibit D, pages 12 to 19)
    - Election of Officers (Exhibit E, page 20)
    - Proposed 2027 Meeting Schedule (Exhibit F, page 21)
    - Status Report (Exhibit G, pages 22 to 24)
    - Financials (Exhibit H, pages 25 to 28)
5. Items from Counsel
    - Remote Participation Policy (Exhibit I, pages 29 to 32)
6. Closed Meeting
    - 2.2-3711 (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.
    - 2.2-3711A.1. Discussion and consideration of the appointment, promotion, and salaries of specific public officers of the Authority, specifically regarding the position of Executive Director.
7. Other items from Board Members/Staff Not on Agenda
8. Adjourn

EXHIBIT A

BOARD OF DIRECTORS MEETING
South Central Wastewater Authority
September 17, 2026, at 2:00 p.m.
Location: Appomattox River Water Authority
21300 Chesdin Rd. South Chesterfield, VA 23803

MEMBERS PRESENT:
Doug Smith, Chairman (Colonial Heights)
Kevin Massengill, Vice Chairman (Dinwiddie)
Kevin Catlin, (Chesterfield)
Kristen Pudlow, (Prince George)
March Altman, (Petersburg)

ALTERNATES PRESENT:
Matt Rembold, (Alternate, Chesterfield)
Rachael Lumpkin, (Alternate, Prince George)
Frank Haltom, (Alternate, Dinwiddie)

STAFF PRESENT:
Robert B. Wilson, Executive Director (ARWA & SCWWA)
James C. Gordon, Asst. Executive Director (ARWA & SCWWA)
Kelley Kemp, (Sands Anderson PC)
Melissa Wilkins, Business Manager/FOIA (ARWA & SCWWA)
Tiffanee Rondini, Administrative Assistant (ARWA & SCWWA)

ABSENT:
Eddie Pearson, (Alternate, Dinwiddie)
Kenneth Miller, (Alternate, Petersburg)
Mike Larson, (Alternate, Chesterfield)
Andrew Barnes, (Alternate, Colonial Heights)

GUESTS:
Eileen Brown, (Dinwiddie Resident)

The SCWWA meeting was called to order by Mr. Smith, Chairman, at 2:01 p.m.

1. **Call to Order/Roll Call**
The roll was called:
Participating members at the table were:

Doug Smith	**Present**
Kevin Massengill	**Present**
Kevin Catlin	**Present**
Kristen Pudlow	**Present**
March Altman	**Present**

Mr. Smith opened the meeting with a special recognition in welcoming Dr. Kevin Catlin of Chesterfield to the Appomattox River Water Authority Board and to the region. Mr. Smith stated it is great having you in the group and in the region as well and looking forward to working with you. Dr. Catlin stated he looked forward to working with the Authority.

2. **Approval of Minutes: Minutes of the Regular Meeting of the Board on May 21, 2026**

Upon a motion made by Ms. Pudlow, and seconded by Mr. Massengill, the following resolution was adopted:

RESOLVED, that the Minutes of the Regular Meeting of the Board on May 21, 2026, are hereby approved:

For: 5 Against: 0 Abstain: 0

3. **Public Comment**

There were no public comments.

4. Executive Director's Report:

- **Nutrient Reduction Project Update**

  Mr. Gordon provided updates on the Nutrient Reduction Project since the last Board meeting.
  Mr. Gordon stated that there are two Right of Way agreements, one for Chesterfield and one for Petersburg for the new underground Dominion power lines. Dominion Energy is finalizing the contract with a letter of agreement (LOA). Dominion provided two cost options for the installation of the new power services. The Authority is going with option B which is $324,389.55. Option B is a larger capital cost but results in a lower monthly operating cost. This is WQIF reimbursable. Staff requests the Board authorize the Executive Director to execute the necessary documents for the Right of Way Agreement, Letter of Agreement, and contract with Dominion Energy.

  Ms. Wilkins reported on the Nutrient Reduction Project expenditures. Ms. Wilkins stated the Authority is still in the process of the FY 25/26 financial audit and at this time, with the delay of reimbursement for ARPA and WQIF invoices, we are not at a point where we can provide a draft of the audited financials. We will have to extend the audit for SCWWA to the beginning of the next calendar year. We are waiting for DEQ to explain exactly how much we are going to close out for ARPA and then to move forward on reimbursing for the expenses through the WQIF. With both state and federal grant funds, a federal return for SCWWA is required.

  Mr. Smith stated before we take up the action item presented by Mr. Gordon; I wanted to give a quick mention. Mr. Haltom and I, along with Ms. Wilkins were able to attend a briefing that Chris Pomeroy, Mr. Wilson, and Mr. Gordon did for a group of state legislators on Tuesday September 15th, 2026, at the Hotel Petersburg. Staff and Mr. Pomeroy did an outstanding job at that presentation. I told Mr. Wilson; legislators were impressed our staff knows how to run the plant non-automated. Furthermore, having the opportunity to show them where the money is going and how it is helping us fund the project is very valuable for the Authority. I just want to commend you all for an outstanding job.

  Upon a motion made by Mr. Altman, and seconded by Mr. Catlin, the following resolution was adopted:

  RESOLVED, that the Board authorizes the Executive Director to execute the agreements and contract with Dominion Energy for the primary feed services for the electrical buildings:

  For: 5 Against: 0 Abstain: 0

  Roll Call Vote:

  Participating members at the table were:

Doug Smith	**Aye**
Kevin Massengill	**Aye**
Kevin Catlin	**Aye**
Kristen Pudlow	**Aye**
March Altman	**Aye**

- **Status Report**
  Mr. Gordon reviewed the status report included in the Board Package.

- **Financials**

  Ms. Wilkins reported on the financials. Ms. Wilkins stated that we wanted to bring to the Board's attention some recent HR changes. One of our operators at SCWWA, Mr. Seth Martin, received his deployment orders. Mr. Martin had less than 24hrs to get ready and before reporting for duty. Mr. Martin deployment is scheduled for 400 days. We ask that all of you keep him in your thoughts and we pray that he has a safe return to his wife and children. On a more positive HR announcement, we were able to fill a couple open positions. Chase Gibbs started as our newest Instrumentation and Process Control Technician, and Justin Spatafora will team up with Mr. Gibbs, as our other Process and Control Technician. Bruce Dear started as a Maintenance Mechanic. He will be joined in just a few weeks with our new Chief of Maintenance, Mr. Michael Spencer, who just recently moved here from up-state New York. We are making lots of great

progress in getting back to being fully staffed. Mr. Smith stated great job, and great updates and best thoughts, prayers, and wishes to Mr. Martin on his deployment.

Ms. Wilkins further updated the Board, for both Authorities, a shared employee, Mr. Lloyd Bishop. We were very fortunate that we were able to meet him under different circumstances. Biennially in September we renew our CPR, First Aid, and AED certifications for all employees. Due to inflated costs of this certification training, we opted to explore other, more affordable options and stumbled upon Mr. Bishop who provides the same training to schools, Colonial Heights churches, and other small organizations. We met with him and within 5 days all our employees are now certified. We found out that he is also a journeyman electrician, and he has extensive safety training and certifications. We interviewed Mr. Bishop, and he is now our Environmental Health & Safety Coordinator for both Authorities. His primary office will be at ARWA. As the NRP project progresses at SCWWA - new equipment, new buildings, and new processes are added, he is going to help us rewrite all of our JSA's, update our safety manual, and help the operators and mechanics with everything that is going to be new at the plant. We are pleased to have him onboard.

5. Items from Counsel

There were no items from Counsel.

6. Closed Session

Ms. Kemp read the resolution to go into closed session. (attached)
Upon a motion made by Mr. Altman and seconded by Ms. Pudlow, it was approved by roll call vote (attached), and the Board went into closed session at 2:20 p.m.

The Board came out of closed session at 2:52 p.m. Ms. Kemp read the certification (attached) regarding the closed session. Upon a motion made by Mr. Massengill and seconded by Mr. Altman, it was approved by roll call vote (attached).

7. Other Items from Board Members/Staff Not on Agenda

There were no other items.

8. Adjourn

Mr. Smith stated that if there is no other business, he would entertain a motion to adjourn.

Upon a motion by Mr. Massengill and seconded by Ms. Pudlow, the meeting was adjourned at 2:54 p.m.

MINUTES APPROVED BY:

_____

CLOSED MEETING RESOLUTION

SOUTH CENTRAL WASTEWATER AUTHORITY

September 17, 2026

I move that we go into a closed meeting for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Section 2.2-3711A.8. of the Virginia Freedom of Information Act:

MOTION: Altman

SECOND: Pudlow

VOTE

Altman	Aye
Pudlow	Aye
Catlin	Aye
Massengill	Aye
Smith	Aye

ABSENT DURING VOTE: None

ABSENT DURING CLOSED MEETING: None

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of the South Central Wastewater Authority (the "Authority") convened a closed meeting on September 17, 2026, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Board of the Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by the Virginia Freedom of Information Act were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

MOTION: Massengill

SECOND: Altman

VOTE

Altman	Aye
Pudlow	Aye
Catlin	Aye
Massengill	Aye
Smith	Aye

STATEMENTS OF DEPARTURE FROM REQUIREMENTS TO BE CERTIFIED: None

EXHIBIT B

APPOMATTOX RIVER WATER AUTHORITY
21300 Chesdin Road
Petersburg, VA 23803

SOUTH CENTRAL WASTEWATER AUTHORITY
900 Magazine Road
Petersburg, VA 23803

GUIDELINES FOR PUBLIC COMMENT AT SCWWA/ARWA BOARD OF DIRECTORS MEETINGS

If you wish to address the SCWWA/ARWA Board of Directors during the time allocated for public comment, please raise your hand or stand when the Chairman asks for public comments.

Members of the public requesting to speak will be recognized during the specific time designated on the meeting agenda for "Public Comment Period." Each person will be allowed to speak for up to three minutes.

When two or more individuals are present from the same group, it is recommended that the group designate a spokesperson to present its comments to the Board and the designated speaker can ask other members of the group to be recognized by raising their hand or standing. Each spokesperson for a group will be allowed to speak for up to five minutes.

During the Public Comment Period, the Board will attempt to hear all members of the public who wish to speak on a subject, but it must be recognized that on rare occasion presentations may have to be limited because of time constraints. If a previous speaker has articulated your position, it is recommended that you not fully repeat the comments and instead advise the Board of your agreement. The time allocated for speakers at public hearings are the same as for regular Board meeting, although the Board can allow exceptions at its discretion.

Speakers should keep in mind that Board of Directors meetings are formal proceedings and all comments are recorded on tape. For that reason, speakers are requested to speak from the podium and wait to be recognized by the Chairman. In order to give all speakers proper respect and courtesy, the Board requests that speakers follow the following guidelines:

- Wait at your seat until recognized by the Chairman;
- Come forward and state your full name and address. If speaking for a group, state your organizational affiliation;
- Address your comments to the Board as a whole;
- State your position clearly and succinctly and give facts and data to support your position;
- Summarize your key points and provide the Board with a written statement or supporting rationale, when possible;
- If you represent a group, you may ask others at the meeting to be recognized by raising their hand or standing;
- Be respectful and civil in all interactions at Board meetings;
- The Board may ask speakers questions or seek clarification, but recognize that Board meetings are not a forum for public debate; Board Members will not recognize comments made from the audience and ask that members of the audience not interrupt the comments of speakers and remain silent while others are speaking so that other members in the audience can hear the speaker;
- The Board will have the opportunity to address public comments after the Public Comment Period has been closed;
- At the request of the Chairman, the Executive Director may address public comments after the session has been closed as well; and
- As appropriate, staff will research questions by the public and respond through a report back to the Board at the next regular meeting of the full Board. It is suggested that citizens who have questions for the Board or staff submit those questions in advance of the meeting to permit the opportunity for some research before the meeting.

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EXHIBIT C

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 19, 2026

SUBJECT: Draft FY26 Annual Audit

The draft Annual Financial Report for year ended June 30, 2026, was sent under separate cover to incorporating subdivision members and financial representatives prior to the meeting for review.

Representatives from Robinson, Farmer, Cox Associates will be at the meeting to present the draft audit findings. Robinson, Farmer, Cox Associates is awaiting federal opinion for the SCWWA Annual Financial Statement.

During budget development, the South Central Wastewater Authority (SCWWA) estimates the annual flows originating from each Incorporating Subdivision using the average from the prior five years. The SCWWA uses these flow estimates to calculate a percentage of Operation and Maintenance Charges per Incorporating Subdivision for the upcoming budget. Per the Authority's Service Agreement, at the end of each fiscal year, the Authority shall provide to each Incorporating Subdivision a statement showing in respect of such Fiscal Year its calculation of the Incorporating Subdivision's actual share of total aggregate Operating and Maintenance Charges and the excess or deficit in the amount of Operating and Maintenance Charges actually paid by the Incorporating Subdivision during such Fiscal Year.

On July 15, 2026, the SCWWA distributed the 4th quarter flow summary for FY2026 (Attachment C-1) to the utility directors of each Incorporating Subdivision that shows the estimated and actual percentage of flows. The draft FY2026 financial report states that the additional amount due to incorporating subdivisions is $915,441 (pdf page 17). This amount and the actual percentage of flows received from the Incorporated Subdivisions were used to calculate the annual true-up. Attachment C-2 details the draft true-up distribution for the Authority Incorporating Subdivisions.

The intent is to have the auditor present the draft FY26 Financial Report at the meeting, submit the completed financial report to members by January 2027, and request formal action at the January 21st meeting. Formal action in January will include the terms for the distribution of the surplus funds.

Board Action Requested:

No action will be requested at this time.

South Central Wastewater Authority

Fiscal Year 25/26

Summary of Use (%)

	Dinwiddie	Prince George	Colonial Heights	Chesterfield	Petersburg	Total
July	4.538%	2.283%	19.562%	6.595%	67.022%	100.000%
Aug	3.864%	2.137%	18.699%	6.468%	68.832%	100.000%
Sept	4.924%	2.901%	20.537%	6.178%	65.460%	100.000%
Oct	4.865%	3.840%	19.525%	6.319%	65.450%	100.000%
Nov	4.120%	2.614%	16.881%	6.521%	69.864%	100.000%
Dec	4.740%	2.980%	17.666%	6.041%	68.574%	100.000%
Jan	3.483%	2.570%	17.857%	6.331%	69.760%	100.000%
Feb	3.936%	3.137%	16.566%	6.554%	69.807%	100.000%
Mar	6.970%	2.982%	17.810%	7.115%	65.123%	100.000%
Apr	6.070%	3.838%	20.127%	6.061%	63.903%	100.000%
May	5.133%	3.464%	18.242%	5.955%	67.206%	100.000%
June	5.589%	3.105%	20.413%	5.781%	65.112%	100.000%
Budget Projection	**7.676%**	**4.210%**	**18.417%**	**8.296%**	**61.401%**	100.000%
1st Quarter	4.466%	2.420%	19.606%	6.442%	67.066%	100.000%
2nd Quarter	4.601%	3.166%	18.069%	6.277%	67.887%	100.000%
3rd Quarter	4.850%	2.917%	17.374%	6.682%	68.177%	100.000%
4th Quarter	5.587%	3.466%	19.572%	5.931%	65.444%	100.000%
Year to Date	**4.843%**	**2.948%**	**18.655%**	**6.358%**	**67.195%**	100.000%
Budget Adj.	**-2.833%**	**-1.261%**	**0.237%**	**-1.938%**	**5.794%**	

	Rainfall(Inches)
July	15.39
Aug	1.02
Sept	7.65
Oct	1.64
Nov	1.91
Dec	3.64
Jan	2.06
Feb	4.95
Mar	2.25
Apr	1.10
May	5.81
June	5.43
TOTAL	52.85

Subtotals (gallons)

	Dinwiddie	Prince George	Colonial Heights	Chesterfield	Petersburg	Total
1st Qtr	62,983,117	34,128,912	276,518,913	90,852,000	945,869,007	1,410,351,950
2nd Quarter	50,202,451	34,544,203	197,161,546	68,486,000	740,749,711	1,091,143,912
3rd Quarter	63,460,991	38,172,536	227,323,122	87,433,000	892,047,284	1,308,436,933
4th Quarter	59,206,589	36,724,596	207,406,738	62,853,000	693,501,221	1,059,692,144

SOUTH CENTRAL WASTEWATER AUTHORITY

FY 2026 Budget

BUDGET ADJUSTMENT

Operations and Maintenance, Equipment Repair and Replacement Funds and Debt Service billing per July 2, 1996 Service Agreement

Operation and Maintenance, Section 10, Para. 2 **Budget:** **7,743,874.14**

Community	**Petersburg**	**Colonial Heights**	**Chesterfield**	**Prince George**	**Dinwiddie**	
% O&M Budget	61.401%	18.417%	8.296%	4.210%	7.676%	1.000000
O&M Amount Billed Off % Above	**4,754,829.69**	**1,426,211.54**	**642,428.96**	**325,984.59**	**594,419.35**	7,743,874.14
				Actual:	**6,828,433.69**	915,440.45
Community	**Petersburg**	**Colonial Heights**	**Chesterfield**	**Prince George**	**Dinwiddie**	
% O&M Actual	**67.195%**	**18.655%**	**6.358%**	**2.948%**	**4.843%**	1.00000000000
O&M Amount Actually Due	**4,588,397.91**	**1,273,818.77**	**434,170.39**	**201,321.44**	**330,725.18**	6,828,433.69
						0
Option 1 (Arrear continue to be paid month thru August 2020)						
O&M SHORTFALL OWED/(REFUND DUE)	**(166,431.78)**	**(152,392.77)**	**(208,258.58)**	**(124,663.15)**	**(263,694.17)**	**(915,440.45)**
	ap	**ap**	**ap**	**ap**	**ap**	

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EXHIBIT D

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 19, 2026

SUBJECT: Nutrient Reduction Project Update

The following tasks have been performed since the last board meeting:

- Project Funding
  - SCWWA has exhausted all funding for ENRCPP-06 (City of Petersburg).
  - SCWWA has exhausted all funding for ENRCPP-05 (SCWWA).
  - All ARPA/WQIF reimbursements are now set up to be electronically received.
  - WQIF grant #440-S-20-03 Mod 1 agreement increased the total grant amount to $173,095,197.75 with an average project nutrient eligibility of 90.63%.
    - WQIF requisition 005 was submitted on 10/5/2026, for $10,934,566.23. This is reimbursing 100% of the expenditure for the period. The submission includes columns to track WQIF and ARPA eligible cost.
- Construction meetings for NRP phases 1-5 were held on October 8, 2026, and November 5, 2026. Phase 6 construction meetings were held on October 16, 2026 and November 5, 2026.
- Phase 1 NRP Sludge Conditioning Building
  - The new solids conditioning equipment is operational. SCWWA staff performed the first set of preventive maintenance tasks.
  - All equipment has been added to the COGZ centralized maintenance management system.
  - All programs for programmable logic computers (PLCs), human-machine interfaces (HMIs), and system control and data acquisition (SCADA) screens have been received by Authority personnel.
  - Work on the operations office, lab, and bathroom is complete.
  - The gas line to feed the heat for the sludge conditioning building has been approved as part of the Dominion duct bank change order with Phase 5. The gas meter will be relocated to the front gate. Staff met with Parker Oil and Propane to provide temporary propane for the heating system until the gas line is installed. Parker delivered two

1000-gallon tanks on November 6th. The contractor has already temporarily converted the heating unit to propane. The gas line installation should be completed in December or January and then Columbia will be contacted to install a new meter at the front gate.

- SCWWA has requested a change order for the installation of a new floor drain due to one of the new walls and a curb on the outside under the lime stabilization area.
- The new SCADA screens need to be loaded into the Plant SCADA system.
- The contractor has requested substantial completion.

- Phase 2 NRP Electrical Feed and Distribution
  - Both generators are onsite and have been set up for storage/preservation by Carter, Caterpillar. SCWWA supplied the generators.
  - The contractor is working on the EasyGen system setup that will control the generator startup and switchover.
  - The contractor sent a request to Dominion Energy to install the transformers for EB1 and EB3. Dominion Energy was onsite for inspection and all items identified have been addressed.
  - The primary feed duct bank, currently being installed, is being installed as part of Phase 5.
  - Dominion Energy update
    - EB1 should be energized and operational by the end of the year. EB3 should be energized and operational in early 2027.
    - The right of way (ROW) agreement, Letter of Agreement, and underground service agreement have all been signed by the Executive Director as authorized at the September 2026 board meeting. The cost for Dominion to provide service to EB1 and EB3 is $324,389.55.
    - Dominion is moving forward with acquiring the transformers and scheduling the installation. Staff, contractor, and Dominion continue to have coordination meetings.
- Phase 3 NRP Lift Station, Filter Building, and Clarifiers rehabilitation
  - The contractor continues to work on closing in the Intermediate Pump Station (IPS) sheet pile support penetrations. The penetrations were area where the walls were poured around the horizontal supports for the sheet pile. The sheet piles and associated structural supports around the IPS have been removed. The initial work did not effectively seal the penetrations, and the contractor is now removing a portion of the initial work and resealing the penetration with a product approved by the engineer.
  - Lift pumps and Non-Potable Water Pumps (NPW) have been installed. The motors for the large lift pumps are in place and the smaller lift pump motors and the NPW pump motors will be installed soon.
  - Disc Filter (DF) concrete finishing is complete, and the disc filter equipment continues to be installed. There is an area on the pad adjacent to the DF that shows signs of settlement on the southeast corner. This pad will hold the backwash pumps for the disc

filters. The contractor and engineer are discussing options to correct the settlement issue.

- The caustic building drain storage tank is installed, and the building slab is ready to be poured.
- Junction box 2 has been backfilled and junction box 3 slab has been poured.
- The pipe crew continues to install the new 60" final effluent line from the DF to the chlorine contact tanks (CCT).

- Phase 4 NRP Headworks and Primary Tank Improvements - COMPLETE
- Phase 5 NRP North and South Tank
  - South tank pile installation is complete, dig is down to elevation, and stone has been placed. Piles are being cut and spliced to finished elevation.
  - The contractor has installed the Dominion primary feed duct bank from EB1 to the point for Dominion to tie to. Approximately 60 percent of duct bank from EB3 to the North aeration tanks has been installed.
  - The duct bank is now being installed through the heart of the plant along Magazine Road. A traffic plan has been developed for different phases of the installation. The contractor is providing communication and coordination to ensure chemical and equipment deliveries are ongoing.
  - The new blowers are onsite. Blower operation is being evaluated to ensure output meets specifications/submittal.
  - The change order for alum feed improvements in the amount of $182,111 was approved.
  - Due to large concrete pours the contractor is requesting to start pouring at 5 am. Staff has requested expected dates of the large pour events so that the appropriate notifications can be made to the City of Petersburg for citizen notification
- Building Improvements – NRP Phase 6
  - Lab
    - Lab renovations are near completion. A walk through and punch list occurred on September 14th. Items have been addressed.
    - There was an issue with the HVAC in the testing laboratory expansion. Contractor has performed some additional work and the HVAC operation is being tracked.
  - Admin/Main Control Building addition
    - Partition wall and electrical and plumbing rough in is complete.
    - Doors and sheetrock are going up and the HVAC is being installed.
  - With lab renovations complete admin and operations staff have moved to the lab office renovation and will work there until the Main Control Building renovations are complete.
  - Contractor expects to have Phase 6 work completed in January.
- Attachment D-1 is the updated expenditure analysis for the NRP through October 2026.

Board Action Requested:

No Board actions are requested.

Sum of Amount	Column Labels			
Row Labels	58000-1 · Nutrient Upgrade-Engineering	58000-2 · Nutrient Upgrade-Equipment	58000-3 · Nutrient Upgrade-Solids Handlin	Grand Total
Alfa Laval, Inc.		**$946,714.00**		**$946,714.00**
5734		$142,007.10		$142,007.10
5734		$804,706.90		$804,706.90
AQUALAW PLC	**$58,418.00**	**$3,683.00**		**$62,101.00**
Aqua	$17,874.50			$17,874.50
Legal	$21,155.50			$21,155.50
Contract	$1,320.00			$1,320.00
General Services	$1,079.50	$3,683.00		$4,762.50
DEQ	$16,988.50			$16,988.50
City of Petersburg	**$2,250.00**			**$2,250.00**
City	$2,250.00			$2,250.00
Comcast Cable Communications		**$2,194.64**		**$2,194.64**
Cable		$2,194.64		$2,194.64
Electric Power Systems		**$2,400.00**		**$2,400.00**
5947		$2,400.00		$2,400.00
Endress+Hauser	**$3,037.77**	**$51,802.03**		**$54,839.80**
5679	$3,037.77			$3,037.77
5914		$51,802.03		$51,802.03
Hazen & Sawyer	**$4,140,031.14**			**$4,140,031.14**
5376	$3,304,369.00			$3,304,369.00
5845	$656,420.46			$656,420.46
Rebid	$179,241.68			$179,241.68
McGuireWoods	**$142,515.33**			**$142,515.33**
Legal	$76,866.75			$76,866.75
Contract	$65,648.58			$65,648.58
McGuireWoods Consulting	**$30,989.98**			**$30,989.98**
5906	$20,000.00			$20,000.00
Legal	$5,789.98			$5,789.98
DEQ	$100.00			$100.00
General Assembly	$5,000.00			$5,000.00
Lobbyist Fee	$100.00			$100.00
Schwing Bioset			**$409,564.00**	**$409,564.00**
5723			$392,960.00	$392,960.00
5723			$16,604.00	$16,604.00
Sherwood Logan		**$427,496.00**	**$83,683.00**	**$511,179.00**
5725			$83,683.00	$83,683.00
Equipment		$427,496.00		$427,496.00
W W Associates	**$3,943,201.16**	**$50,000.00**		**$3,993,201.16**
5975	$930,980.00			$930,980.00

ENR	$11,485.00			$11,485.00
WW Eng	$450.00			$450.00
5975	$1,479,640.00			$1,479,640.00
5997	$233,750.00			$233,750.00
5997	$41,250.00			$41,250.00
5987	$171,000.00			$171,000.00
6095	$400,500.00			$400,500.00
6130	$25,000.00			$25,000.00
6095	$94,500.00			$94,500.00
5987	$34,000.00			$34,000.00
6433	$105,020.78			$105,020.78
6433	$134,267.54			$134,267.54
6443	$21,967.84			$21,967.84
6570		$50,000.00		$50,000.00
05975	$204,490.00			$204,490.00
06433	$54,900.00			$54,900.00
A & R Electric, Inc.	**$67,050.00**	**$249,064.00**		**$316,114.00**
6105	$67,050.00			$67,050.00
5718		$127,825.00		$127,825.00
6301		$14,000.00		$14,000.00
5718		$89,889.00		$89,889.00
6243		$17,350.00		$17,350.00
Airline Hydraulics		**$133,761.00**		**$133,761.00**
5793		$143,711.00		$143,711.00
5793		-$9,950.00		-$9,950.00
MEB General Contractors, Inc.		**$74,623,213.29**	**$9,856,563.94**	**$84,479,777.23**
6193			$5,140,325.00	$5,140,325.00
6319		$1,765,948.21	$140,600.00	$1,906,548.21
6193			$4,407,946.00	$4,407,946.00
6383		$1,562,416.94		$1,562,416.94
6319		$2,112,630.21		$2,112,630.21
6383		$442,462.50		$442,462.50
6444		$14,534,423.12		$14,534,423.12
6464		$11,977,148.04		$11,977,148.04
6464		$7,244,264.58		$7,244,264.58
6444		$19,834,191.98		$19,834,191.98
06464		$7,477,800.22		$7,477,800.22
06444		$7,444,314.17		$7,444,314.17
06383		$115,519.97		$115,519.97
06319		$112,093.35		$112,093.35
06193			$167,692.94	$167,692.94
McGuireWoods	**$2,381.40**			**$2,381.40**
Legal	$2,381.40			$2,381.40

RLP Investments, LC	**$56,000.00**			**$56,000.00**
Nutrient Credit	$56,000.00			$56,000.00
Wilkins, Melissa (BOA)	**$1,999.00**			**$1,999.00**
Compliance	$1,999.00			$1,999.00
Norman Company, Inc.		**$3,930,595.01**		**$3,930,595.01**
6529		$1,237,298.61		$1,237,298.61
6529		$2,053,306.04		$2,053,306.04
06529		$639,990.36		$639,990.36
Columbia Gas-Process	**$9,257.00**			**$9,257.00**
Site Preparation	$9,257.00			$9,257.00
Carter Machinery Co.	**$11,528.00**	**$1,928,530.69**		**$1,940,058.69**
6255		$1,075,764.25		$1,075,764.25
6254		$852,766.44		$852,766.44
6990	$11,528.00			$11,528.00
ACS Valves		**$15,025.00**		**$15,025.00**
6711		$14,148.00		$14,148.00
6711		$877.00		$877.00
Grand Total	**$8,468,658.78**	**$82,364,478.66**	**$10,349,810.94**	**$101,182,948.38**

Vendor	PO #		Orginal Amount	YTD Expenditures	Remaining
A&R Electric		5718	$ 217,714.00	$ 217,714.00	$ -
A&R Electric		6105	$ 67,050.00	$ 67,050.00	$ -
A&R Electric		6243	$ 17,350.00	$ 17,350.00	$ -
A&R Electric		6301	$ 18,000.00	$ 14,000.00	$ 4,000.00
ACS Valves		6711	$ 15,025.00	$ 15,025.00	$ -
Alfa Laval		5734	$ 946,714.00	$ 946,714.00	$ -
Carter Machinery		6255	$ 1,095,764.25	$ 1,075,764.25	$ 20,000.00
Carter Machinery		6254	$ 872,766.44	$ 852,766.44	$ 20,000.00
Carter Machinery		6690	$ 11,528.00	$ 11,528.00	$ -
EAT-N/Airline Hydraulics		5793	$ 133,761.00	$ 133,761.00	$ -
Electric Power Systems		5947	$ 3,600.00	$ 2,400.00	$ 1,200.00
Endress+Hauser		5679	$ 3,037.77	$ 3,037.77	$ -
Endress+Hauser		5914	$ 51,802.03	$ 51,802.03	$ -
Hazen & Sawyer		5376	$ 3,316,735.00	$ 3,304,369.00	$ 12,366.00
Hazen & Sawyer		5845	$ 656,420.46	$ 656,420.46	$ -
McGuireWoods Consultiung		5906	$ 20,000.00	$ 20,000.00	$ -
MEB General Contractors Phase 1		6193	$ 10,252,330.45	$ 9,715,961.94	$ 536,368.51
MEB General Contractors Phase 2		6319	$ 4,486,165.12	$ 4,131,271.77	$ 354,893.35
MEB General Contractors Phase 4		6383	$ 2,120,399.41	$ 2,120,399.41	$ -
MEB General Contractors Phase 3		6444	$ 57,738,596.09	$ 41,812,929.27	$ 15,925,666.82
MEB General Contractors Phase 5		6464	$ 101,114,099.60	$ 26,699,212.84	$ 74,414,886.76
Norman Compnay		6529	$ 4,937,742.24	$ 4,954,977.73	$ (17,235.49)
Schwing Bioset/Sherwood Logan		5723	$ 1,023,910.00	$ 837,060.00	$ 186,850.00
Sherwood Logan		5725	$ 83,683.00	$ 83,683.00	$ -
WW Associates		5975	$ 3,650,000.00	$ 2,615,110.00	$ 1,034,890.00
WW Associates		5987	$ 205,000.00	$ 205,000.00	$ -
WW Associates		5997	$ 275,000.00	$ 275,000.00	$ -
WW Associates		6095	$ 495,000.00	$ 495,000.00	$ -
WW Associates		6130	$ 25,000.00	$ 25,000.00	$ -
WW Associates		6433	$ 520,442.00	$ 316,156.16	$ 204,285.84
WW Associates		6478	$ 7,875.00	$ -	$ 7,875.00
WW Associates		6570	$ 50,000.00	$ 50,000.00	$ -
			$ 194,432,510.86	**$ 101,676,464.07**	**$ 92,756,046.79**
Aqualaw PLC	Aqua		$ -	$ 62,101.00	$ -
City of Petersburg	City		$ -	$ 2,250.00	$ -
Comcast Cable	Cable		$ -	$ 2,194.64	$ -
Hazen & Sawyer	Rebid		$ -	$ 179,241.68	$ -
McGuireWoods	Legal		$ -	$ 84,037.50	$ -
McGuireWoods Consulting	Legal		$ -	$ 10,989.98	$ -
McGuireWoods	Contract		$ -	$ 60,859.23	$ -
RLP Investments	Nutrient Purchase		$ -	$ 56,000.00	$ -
WW Associates	ENR		$ -	$ 11,485.00	$ -
WW Associates	WW Eng		$ -	$ 450.00	$ -
Federal Processing Registry	Federal Processing Registry		$ -	$ 1,999.00	
Columbia Gas	Pipeline Relocation		$ -	$ 9,257.00	
			$ -	$ 480,865.03	$ -
			$ 194,432,510.86	**$ 102,157,329.10**	**$ 92,756,046.79**

Balance in LGIP Account as of 10/31/2026 $10,504,349.26

900 Magazine Rd.
Petersburg, VA 23803
Office: (804) 861-0111
Fax: (804) 861-3254

EXHIBIT E

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 19, 2026

SUBJECT: Officer Elections

Officer elections are held at the annual meeting (November) of even numbered years. The term for an officer is two years. There are no term limits outlined in the bylaws. The chairman and vice chairman are required to be a primary member whereas the secretary and treasurer may be an alternate. The bylaws allow for a separate secretary and treasurer. The Board has consistently voted to have one representative be the secretary/treasurer. The current list of officers is:

Chairman	Doug Smith	Primary Member	City of Colonial Heights
Vice Chairman	Kevin Massengill	Primary Member	Dinwiddie County
Secretary/Treasurer	Frank Haltom	Alternate Member	Prince George County

Board Action Requested:

Staff requests the Board hold officer elections for the 2027 – 2028 term beginning January 1, 2027.

900 Magazine Rd.
Petersburg, VA 23803
Office: (804) 861-0111
Fax: (804) 861-3254

EXHIBIT F

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 19, 2026

SUBJECT: Proposed Meeting Schedule for Calendar Year 2027

Staff is proposing the following calendar year 2027 meeting schedule:

January 21st	Appomattox River Water Authority
March 18th	Appomattox River Water Authority
May 20th	Appomattox River Water Authority
July 15th	Appomattox River Water Authority
September 16th	Appomattox River Water Authority
November 18th	Appomattox River Water Authority

Meetings will be scheduled for 2:00 pm at the stated plant location. With the ongoing construction at SCWWA, staff is recommending all 2027 meetings be held at the Appomattox River Water Authority.

Board Action Requested:

Staff requests that the Board approve the proposed meeting schedule for regular scheduled meetings for calendar year 2027 as presented above.

900 Magazine Rd.
Petersburg, VA 23803
Office: (804) 861-0111
Fax: (804) 861-3254

EXHIBIT G

TO: South Central Wastewater Authority Board of Directors

FROM: Robert B. Wilson, P.E., Executive Director
James C. Gordon, Assistant Executive Director

DATE: November 19, 2026

SUBJECT: Status Report

This report hits the highlights and does not cover the day-to-day maintenance or preventive maintenance summaries.

The following is an update for plant operations.

- General
  - The Annual Meeting is Thursday, January 21, 2027, at the Appomattox River Water Authority at 2:00 pm (per proposed schedule pending board approval).
  - Septage revenues were:

Month	Septage
September	$12,120
October	$10,627

  - We would like to congratulate Ms. Pudlow for being selected as the Prince George County Administrator.
  - The Executive Director's retirement date is December 31, 2026.
  - SCWWA's annual total nitrogen (TN) waste load allocation (WLA) is 350,239 lbs. SCWWA has discharged 316,940 lbs. of TN through July 2026. SCWWA has a contract with Chesterfield to purchase 50,000 credits to cover any WLA overage.
  - SCWWA's annual total phosphorus (TP) WLA has been reduced to 14,011 lbs. starting in 2026. SCWWA has discharged 16,376 lbs. of TP through July 2026. SCWWA has committed to purchasing 12,968 TP nutrient credits from The Virginia Nutrient Exchange for 2026 to meet our needs.
  - On October 28th, the influent pH to the plant dropped as low as 2.6 su from 7:30 pm to 8:30 pm. Typical influent is 6.5-7.0. Operators isolated the flow and fed caustic increase the pH to protect plant treatment biological process. The IPP staff investigated the situation the next day and were able to determine the industry responsible for the discharge. The Authority is putting a lock on the bypass line that was used. This will require a call to SCWWA prior to a bypass discharge.
  - First quarter flow updates were provided to member Utility Directors
  - Department leads are currently developing FY2028 budget requests. Staff will evaluate and begin budget development and schedule a meeting with Utility Directors for review in December.

- Three responses were received by the Authorities for the RFP for Professional Engineering Service. Staff are currently reviewing and will have a recommendation at the January meeting. The current contract expires January 1, 2027.

➢ Operations
- Plant effluent met all permit requirements for September and October 2026.
- Average daily effluent flows were:

Month	Average Effluent Flow (mgd)	Total Monthly Precipitation (inches)
September	9.57	2.66
October	9.32	2.24

- Operators are now using two final clarifiers instead of three. This is being done in preparation for construction work onsite. Additional clarifiers will be put into service as needed if flows increase.
- Maintained and protected plant during low PH event
- Operated and maintained plant during new blower testing
- COGZ PM training with all Lead Operators
- Created new SOP's for new BFP and GBT

➢ Maintenance and Process Control
- Routine p.m.'s and greasing completed. First set of p.m.'s completed on BFP's & GBT's.
- Clean and organize process control shed.
- Adjusted scum pump coupling.
- Installed NPW pump and shortened wiring as needed.
- Expansion Joint/Seam leak repaired with temporary seal on primary tank 3.
- Some moving done in Administration building in preparation for Phase 6.
- Forklift training was completed for all new employees.
- Confined space entry training and Job Safety Analysis (JSA) development.
- Repaired water leak on #1 scrubber.
- Replaced gate valves in contact tanks #5&6 and cleaned walls in contact tanks #3&4
- Repair to #7 mixer gear box.
- Inspections completed for vehicles due.

➢ SI-IT
- Installed lab networking equipment and terminated ethernet connections.
- New computers were set up and distributed to employees per rotation.
- Preparing for Admin/Main Control Building renovations. Wiring above the ceiling tiles that are no longer needed is being removed.
- Dominion Energy outage scheduled for November 4th. This allowed Sentinel to complete the installation of the fiber protection in the existing switch gear that provides protection against arc flashes.
- Power alerts were added to the server room to provide notification of a power outage.

➢ Laboratory/Industrial Pretreatment
- Updated the Hauled Waste Regulations to reflect the change from scaling in and out to using the septage truck volume for billing.

- First round of VPDES permit sampling is complete. Dates for other two sampling events have been scheduled with HRSD.
- Warning letter issued to Bleachtech for discharge pH violation.
- Pretreatment inspections were performed at Bleachtech and Southside Medical Center.
- Pretreatment sampling conducted at Southside Medical Center, Walmart DC, Service Center Metals, Virginia Linen, International Paper, Prudential, CFS landfill, Boar's Head, and Bleachtech.

South Central Wastewater Authority

For Month Ending October 31, 2026

Assets			
Current Assets			
	Petty Cash	$	500
	Wells Fargo Operating Account	$	13,193,810
	Payments In-Transit To LGIP Fund	$	(8,972,300)
	Total Unrestricted Cash	**$**	**4,222,010**
	Wells Fargo Reserve	$	3,916,414
	LGIP-ERRF	$	2,710,468
	LGIP_Capital Improvements Reserve	$	11,161,697
	Total Restricted Cash	**$**	**17,788,579**
	Total Checking/Savings	**$**	**22,010,590**
	Accounts Receivable	**$**	**11,778**
	Additional Accounts Receivable	**$**	-
	Accounts Receivable-DEQ	**$**	**2,429,085**
	Accounts Receivable-ARPA	**$**	-
	Prepaid Expenses	**$**	-
Total Current Assets		**$**	**24,451,452**
Fixed Assets			
	Sewer System Plant	$	34,031,027
	Equipment & Vehicles	$	2,713,771
	Plant Machinery	$	5,889,585
	Construction in Progress	$	85,467,564
	Land	$	92,968
	Accumulated Depreciation	$	(31,568,552)
Total Fixed Assets		**$**	**96,626,362**
Other Assets			
	Due from Member Localities	$	-
	Inventory	$	791,752
	Def Out Res-Post ER Pension Con	$	135,288
	Deferred Outflows-GLI OPEB	$	21,943
	Deferred Outflows-Pension related	$	125,144
	Def Out Res-OPEB Assumptions	$	2,527
	Def Out Res-OPEB Experience	$	46,998
	Def Out Res-OPEB Contributions	$	5,365
	Right of Use Lease Assets	$	10,938
	Accum amort-right of use lease	$	(3,745)
Total Other Assets		**$**	**1,136,209**
Total Assets		**$**	**122,214,023**
Liabilities & Equity			
Current Liabilities			
	Accounts Payable	$	8,951,778

Total Current Liabilities		**$**	**8,951,778**
Other Current Liabilities			
	Payroll Accruals	$	411,482
	Health Ins-ARWA		
	Retainage Payable	$	3,650,384
	Accrued interest-GASB87	$	32
	Accrue for Nutrient Credit Purchases	$	96,530
	Refunds Due Member Localities	$	915,441
	Lease Liability-Current	$	2,720
	Lease Liability- non-current	$	4,469
Total Other Current Liabilities		**$**	**5,081,059**
Long Term Liabilities			
	Net OPEB Obligation	$	180,627
	Net OPEB Liability-GLI	$	69,854
	Def Infl-OPEB-Chg of Assumption	$	-
	Deferred Inflows-GLI OPEB	$	24,261
	Def Inf-Chg in Ex and Act	$	9,286
	Def Inf Res-Net Dif Pension Inv	$	-
	Def Inf Res-Pens Chg Assumption	$	-
	Def Inf Res-Pens Dif Proj/Act E	$	235,072
	Net Pension Liability	$	331,577
Total Long-Term Liabilities		**$**	**850,677**
Total Liabilities		**$**	**14,883,513**
Equity			
	Retained Earnings	$	111,816,514
	Initial Locality Contribution Cap.	$	14,166,822
	Net Income	$	(18,652,826)
Total Equity		$	107,330,510
Total Liabilities & Equity		**$**	**122,214,023**

South Central Wastewater Authority
YTD Income Statement for the period ending October 31, 2026

Wastewater Rate Center	*Budget FY 26/27*	*Budget Year-to-Date*	*Actual Year-to-Date*	*YTD Budget vs. Actual*	*Variance Percentage*
Revenues and Expenses Summary					
Operating Budget vs. Actual					
Revenues					
Septage/Misc Revenue	$ -	$ -	$ 41,908	$ 41,908	#DIV/0!
O&M Revenue	$ 7,999,970	$ 2,666,657	$ 2,666,657	$ -	0.00%
Captial Improvements Reserve	$ 1,250,000	$ 416,667	$ 416,667	$ 0	0.00%
Returned check Charges	$ -	$ -	$ -	$ -	#DIV/0!
Total Operating Revenues	**$ 9,249,970**	**$ 3,083,323**	**$ 3,125,231**	**$ 41,908**	**1.36%**
Expenses					
Personnel Cost	$ 3,536,041	$ 1,178,680	$ 1,013,643	$ (165,037)	-14.00%
Contractual/Professional Services	$ 295,804	$ 98,601	$ 108,923	$ 10,321	10.47%
Utilities	$ 660,200	$ 220,067	$ 207,626	$ (12,440)	-5.65%
Communication/Postage/Freight	$ 44,000	$ 14,667	$ 16,275	$ 1,609	10.97%
Office/Lab/Janitorial Supplies	$ 93,500	$ 31,167	$ 30,806	$ (360)	-1.16%
Insurance	$ 90,000	$ 30,000	$ 89,333	$ 59,333	197.78%
Lease/Rental Equipment	$ 11,000	$ 3,667	$ 2,177	$ (1,489)	-40.62%
Travel/Training/Dues	$ 75,000	$ 25,000	$ 24,625	$ (375)	-1.50%
Safety/Uniforms	$ 54,000	$ 18,000	$ 16,992	$ (1,008)	-5.60%
Chemicals/Sludge Disposal	$ 1,778,000	$ 592,667	$ 446,637	$ (146,029)	-24.64%
Repair/Maintenance Parts & Supplies/Purchases	$ 590,000	$ 196,667	$ 325,530	$ 128,863	65.52%
Total Operating Expenses	**$ 7,227,545**	**$ 2,409,182**	**$ 2,282,568**	**$ (126,614)**	**-5.26%**
Operating Suplus/(Deficit)	**$ 2,022,425**	**$ 674,142**	**$ 842,663**	**$ 168,522**	**25.00%**
Replacement Outlay Budget vs. Actual					
Machinery & Equipment	$ 135,000	$ 45,000	$ 41,459	$ (3,541)	-7.87%
Instrumentation	$ 160,000	$ 53,333	$ 660	$ (52,674)	-98.76%
SCADA	$ -	$ -	$ 3,556	$ 3,556	#DIV/0!
Computer Equipment	$ 50,800	$ 16,933	$ 2,038	$ (14,895)	-87.96%
Motor Vehicles	$ 12,000	$ 4,000	$ -	$ (4,000)	-100.00%
Equipment	$ -	$ -	$ 157,908	$ 157,908	#DIV/0!
NPW Piping	$ 50,000	$ 16,667	$ -	$ (16,667)	-100.00%
Door Replacement-Solids	$ 45,000	$ 15,000	$ -	$ (15,000)	-100.00%
Admin/Lab Furniture	$ 30,000	$ 10,000	$ -	$ (10,000)	-100.00%
Total Replacement Outlay	**$ 482,800**	**$ 160,933**	**$ 205,621**	**$ 44,687**	**27.77%**
Nutrient Upgrade Budget vs. Actual					
Nutrient Upgrade-Engineering	**$ -**	**$ -**	**$ 378,263**	**$ 378,263**	**#DIV/0!**
Nutrient Upgrade-Equipment	**$ -**	**$ -**	**$ 18,326,681**	**$ 18,326,681**	**#DIV/0!**
Nutrient Upgrade-Solids Handling	**$ -**	**$ -**	**$ 726,388**	**$ 726,388**	**#DIV/0!**
Other Income/Expense Budget vs. Actual					
Depreciation Expense	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Amortization Expense-ROU Asset	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Nutrient Credit Purchases (Expense)	**$ 289,625**	**$ 96,542**	**$ 96,530**	**$ (12)**	**-0.01%**
Nutrient Reduction	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Interest-Income	**$ -**	**$ -**	**$ 237,993**	**$ 237,993**	**#DIV/0!**
Loss On Investment	**$ -**	**$ -**	**$ -**		
Leases-GASB87 Interest	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
Gain/Loss on Disposal	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
WQIF Reimbursement	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
ARPA Reimbursement	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**

South Central Wastewater Authority
Executive Review
Cash and Debt Highlights
As of October 31, 2026

Highlights: SCWWA Cash Positions	***30-Jun-26***	***31-Oct-26***	***Change***	***Explanation***
Unrestricted Cash & Investments:				
Petty Cash	$ 500.00	$ 500.00	$ -	On-Hand Petty Cash for incidental expenses
Wells Fargo Operating Account	$ 24,634,193.38	$ 13,193,810.24	$ (11,440,383.14)	Financial Policy: All incoming O & M charges under service agrement
Wells Fargo Reserve Account	$ 3,916,414.45	$ 3,916,414.45	$ -	Financial Policy: 50% of Authority's Annual O & M Budget
Payments In-Transit to LGIP Fund (Performed Quarterly)	$ (5,351,443.78)	$ (8,972,299.89)	$ (3,620,856.11)	Incoming Septage Revenues + Transfers for NRP Vendor Payments
Restricted Cash and Investments:				
LGIP-ERRF	$ 2,710,467.97	$ 2,710,467.97	$ -	Resolution adopted by BOD, January 2018
LGIP-Capital Improvement Reserve	$ 1,377,841.24	$ 11,161,696.93	$ 9,783,855.69	Resolution adopted by BOD, January 2018
Total Cash and Investments	***$ 27,287,973.26***	***$ 22,010,589.70***	***$ (5,277,383.56)***	

EXHIBIT I

RESOLUTION

OF THE SOUTH CENTRAL WASTEWATER AUTHORITY ESTABLISHING A REMOTE PARTICIPATION AND ALL-VIRTUAL MEETING POLICY

NOVEMBER 19, 2026

WHEREAS, on January 26, 2023, the Board of the South Central Wastewater Authority (the "Authority Board") adopted a policy to permit individual Board members to participate in meetings using electronic communication means ("remote participation") pursuant to the Virginia Freedom of Information Act (Va. Code § 2.2-3700 et. seq.); and

WHEREAS, the Authority Board has determined to readopt the 2023 remote participation policy (with certain changes) and to add provisions for all-virtual public meetings.

NOW, THEREFORE, BE IT RESOLVED THAT:

A. A member of the Authority Board may use remote participation instead of attending a public meeting in person only as follows and subject to the requirements of section B, if, on or before the day of a meeting, the member notifies the Chairman of the Authority Board in writing or by telephone or e-mail that such member is unable to attend the meeting in person because:

1. The member has a temporary or permanent disability or other medical condition that prevents the member's physical attendance;

2. A medical condition of a member of the member's family requires the member to provide care that prevents the member's physical attendance;

3. The member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting; or

4. The member is unable to attend the meeting due to a personal matter, the nature of which personal matter is identified with specificity.

B. Remote participation by a Board member as authorized under section A shall be only under the following conditions:

1. A member may not use remote participation due to personal matters as described in section A.4. above more than two meetings per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater;

2. If remote participation by a member is authorized pursuant to this Resolution, such member shall state and the Authority Board shall record in its minutes the

remote location from which the member participated; however, the remote location need not be open to the public and may be identified in the minutes by a general description;

3. If remote participation is authorized pursuant to section A.1 or A.2, the Authority Board shall also include in its minutes the fact that the member remotely participated due to a (i) temporary or permanent disability or other medical condition that prevented the member's physical attendance or (ii) family member's medical condition that required the member to provide care for such family member, thereby preventing the member's physical attendance;

4. If remote participation is authorized pursuant to section A.3, the Authority Board shall also include in its minutes the fact that the member remotely participated due to the distance between the member's principal residence and the meeting location;

5. If remote participation is authorized pursuant to section A.4, the Authority Board shall also include in its minutes the specific nature of the personal matter cited by the member;

6. A quorum of the Authority Board must be physically assembled at the primary or central meeting location; provided that, for purposes of determining whether a quorum is physically assembled, an individual member will count toward the quorum if the member (i) is a person with a disability as defined in § 51.5-40.1 and uses remote participation or (ii) is a caregiver for a person with a disability and uses remote participation;

7. The Chairman is authorized to determine whether a member's remote participation is authorized pursuant to section A.1, A.2 and A.3, but a majority of the quorum must approve a member's remote participation pursuant to section A.4 ;

8. In the event a Board member's remote participation is disapproved by the Chairman or the Board, such disapproval and the reason therefor shall be recorded in the minutes with specificity; and

9. The Authority Board will arrange for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

C. A public meeting of the Board may be all virtual (i) whenever the Chairman deems an all-virtual meeting to be necessary or convenient for the Board and (ii) subject to the following requirements and limitations:

1. An indication of whether the meeting will be in-person or all-virtual shall be included in the required meeting notice along with a statement notifying the public that the method by which the Board chooses to meet shall not be changed unless the Board provides a new meeting notice in accordance with the provisions of § 2.2-3707;

2. Public access to the all-virtual public meeting shall be provided via electronic communication means;

3. The electronic communication means used shall allow the public to hear all members of the Board participating in the all-virtual public meeting and, when audio-visual technology is available, to see the members of the Board as well;

4. When audio-visual technology is available, a member of the Board shall, for purposes of a quorum, be considered absent from any portion of the meeting during which visual communication with the member is voluntarily disconnected or otherwise fails or during which audio communication involuntarily fails;

5. The public shall be afforded the opportunity to comment through electronic means, including by way of written comments, at those public meetings when public comment is customarily received;

6. Persons must activate their camera, with their face fully visible, before they will be given the opportunity to participate in public comment;

7. A phone number or other live contact information shall be provided to alert the Board if the audio or video transmission of the meeting provided by the Board fails, the Board monitors such designated means of communication during the meeting, and the Board takes a recess until public access is restored if the transmission fails for the public;

8. A copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to members of the Board for a meeting shall be made available to the public in electronic format on the Authority's website at the same time that such materials are provided to members of the Board;

9. Votes taken during the electronic meeting shall be recorded by name in roll-call fashion and included in the minutes of the meeting;

10. No more than two members of the Board shall be together in any one remote location unless that remote location is open to the public to physically access it;

11. If a closed session is held during an all-virtual public meeting, transmission of the meeting to the public shall resume before the Board votes to certify the closed meeting as required by subdivision D of § 2.2-3712;

12. The Board shall not convene an all-virtual public meeting (i) more than two times per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively with another all-virtual public meeting; and

13. Minutes of all-virtual public meetings held by electronic communication means shall be taken as required by § 2.2-3707 and include the fact that the meeting was

held by electronic communication means and the type of electronic communication means by which the meeting was held. If a member's participation from a remote location is disapproved because such participation would violate the policy set forth in this Resolution, such disapproval shall be recorded in the minutes with specificity.

D. As required by subdivision D of §2.2-3708.3, the policy set forth herein shall be applied strictly and uniformly, without exception, to the entire membership of the Board and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

E. Counsel has advised that for the Board to continue to use remote participation and all-virtual meetings the Board is required to adopt at least once annually, by recorded vote at a public meeting, a policy meeting the requirements of §2.2-3708.3.

F. This Resolution shall take effect on December 1, 2026.

Vote:

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